



Staff Report

MEMO TO: IHLS Board of Directors
FROM: Leslie Bednar
DATE: October 19, 2018
RE: Staffing Update

The following represents my approval for two new hires and three promotions this month based on management recommendations. As of today, final preemployment test results are pending for the new hires.

Our objective is to place staff as soon after the October 23rd board meeting as possible. We ask your concurrence of the list below.

Thank you.

New Hires – Pending Board Approval

Classification: Courier (Part-time)
Project/Location: Operations/ Edwardsville
Start Date: TBD
Salary: \$10.24/hr.
Comment: Meets all position requirements

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Resignations and Retirements

Classification: Part-Time Courier
Project/Location: Operations/ Carbondale
Last Date Worked: 10/ 31/2018
Salary: \$11.30/hr.

Promotions/Change in Position:

Classification: SHARE Manager for Bibliographic Services
Project/Location: SHARE/ Carbondale
Salary: \$64,500/ yr.
Previous Position: Cataloging Supervisor

Classification: SHARE Manager for Administrative Services
Project/Location: SHARE/ Champaign
Salary: \$76,500/yr.
Previous Position: SHARE Manager for Bibliographic Services



Staff Report

Classification: Accounting Analyst

Project/Location: Finance/ Edwardsville

Salary: \$47,500/yr.

Previous Position: Accounts Payable Coordinator