



# Staff Report

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MEMO TO: IHLS Board of Directors  
FROM: Leslie Bednar  
DATE: March 13, 2019  
RE: Staffing Update

The following represents my approval for three new hires this month based on management recommendations. Our objective is to place staff as soon after the March 26th board meeting as possible. We ask your concurrence of the list below.

Thank you.

### New Hires – Pending Board Approval

*Classification:* Sorter (part-time)

*Project/Location:* Operations/ Carbondale

*Start Date:* TBD

*Salary:* \$9.50/hr.

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*Project/Location:* Operations/ Carbondale

*Start Date:* TBD

*Salary:* \$9.50/hr.

*Employee Name:* Erin Rose

*Classification:* Metadata Cataloger (full-time)

*Project/Location:* SHARE/ Champaign

*Start Date:* TBD

*Salary:* \$40,000.00/yr.

### Resignations and Retirements

*Classification:* Operations Manager (full-time)

*Project/Location:* Operations/ Carbondale

*Last Day:* March 29, 2019

*Classification:* Lead Sorter (part-time)

*Project/Location:* Operations/ Carbondale

*Last Day:* March 15, 2019

### Promotions/Change in Position:

None