



Illinois Heartland Library System

Attachment 11.1

MEMO TO: IHLS Board of Directors
FROM: Leslie Bednar
DATE: April 17, 2017
RE: Staffing Update

The following represents my approval for one new hire this month based on management recommendations. This is an altered procedure for all of us and I appreciate any input you care to share regarding the process. Our objective is to place staff as soon after the April 25 board meeting as possible. We ask your approval of the hire list below.

Thank you.

New Hires - Pending Board Approval:

Classification: Courier Driver (Part-time)
Project/Location: Operations/ Carbondale
Start Date: TBD
Salary: \$10.24/ Hour

Resignations and Retirements:

Classification: Cataloging Assistant II
Project/Location: SHARE/ Carbondale
Date of Retirement: March 31, 2017
Salary: \$45,245.90/ Annually
Comment: Retired. At some point in the future, will return to work at IHLS on a part-time basis with parameters consistent with IMRF.

Classification: Courier Driver (Part-time)
Project/Location: Operations/ Carbondale
Last Day of Employment: March 31, 2017
Salary: \$10.55/ Hour
Comment: Voluntarily resigned.

Classification: Courier Driver (Part-time)
Project/Location: Operations/ Champaign
Last Day of Employment: March 31, 2017
Salary: \$10.55/ Hour
Comment: Voluntarily resigned.

Promotions/Change in Position:

None.

Carbondale Office:
1740 Innovation Drive
Carbondale, IL 62903
618-985-3711

Champaign Office:
1704 West Interstate Drive
Champaign, IL 61822
217-352-0047

Edwardsville Office:
6725 Goshen Road
Edwardsville, IL 62025
618-656-3216