



# Staff Report

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MEMO TO: IHLS Board of Directors  
FROM: Leslie Bednar  
DATE: January 16, 2019  
RE: Staffing Update

The following represents my approval for two new hires and one promotion this month based on management recommendations.

Our objective is to place staff as soon after the January 22<sup>nd</sup> board meeting as possible. We ask your concurrence of the list below.

Thank you.

#### New Hires – Pending Board Approval

*Classification:* Courier (Part-time)

*Project/Location:* Operations/ Carbondale

*Start Date:* TBD

*Salary:* \$10.24/hr.

*Comment:* Pending pre-employment testing

*Classification:* Sorter (Part-time)

*Project/Location:* Operations/ Champaign

*Start Date:* TBD

*Salary:* \$9.50/hr.

*Comment:* Pending pre-employment testing

#### Resignations and Retirements

*None*

#### Promotions/Change in Position:

*Classification:* Courier (Part-time)

*Project/Location:* Operations/ Champaign

*Start Date:* TBD

*Salary:* \$10.24/hr.

*Comments:* Position change from sorter to courier necessary to maintain budgeted fiscal hours in Champaign hub