



Illinois Heartland Library System

Attachment 12.1

MEMO TO: IHLS Board of Directors
FROM: Leslie Bednar
DATE: February 13, 2016
RE: Staffing Update

The following represent my approvals for new hires based on management recommendations. This is an altered procedure for all of us and I appreciate any input you care to share regarding the process. Our objective is to place staff as soon after the February 28 board meeting as possible. We ask your approval of the list below.

Thank you.

New Hires - Pending Board Approval:

Classification: Sorter (Part-time)
Project/Location: Operations/ Champaign
Start Date: TBD
Salary: \$9.50/ Hour

Classification: Sorter (Part-time)
Project/Location: Operations/ Champaign
Start Date: TBD
Salary: \$9.50/ Hour

Classification: Courier Driver (Part-time)
Project/Location: Operations/ Champaign
Start Date: TBD
Salary: \$10.24/ Hour

Resignations, Terminations and Retirements:

Classification: Courier Driver
Project/Location: Operations/ Champaign
Last day of employment: February 7, 2017
Salary: \$10.55/ hour
Comment: Resigned – secured full-time employment

Promotions/Change in Position:

None.