



Staff Report

MEMO TO: IHLS Board of Directors
FROM: Leslie Bednar
DATE: October 14, 2022
RE: Staffing Update

Thank you very much for agreeing to a special meeting. The following represents a new hire recommendation for October.

We are excited to present a candidate for our Project Coordinator position. They come to us with an extensive background working for academia and creating course content, experience in grant facilitation, and solid project management skills. The hiring process was truly a collaborative effort which involved the Membership Team and the Human Resources Team working together to find the best fit!

Please let me know if you have any questions and I will answer as much as possible at the meeting.

Thank you.

[New Hires – Pending Board Approval](#)

Classification: Project Coordinator (full-time)

Project/ Location: Admin/ Carbondale

Salary: \$63,418 /annual

Start Date: TBD