Finding OCLC Statistics for the ILLINET Interlibrary Loan Survey

Each year Illinois Libraries are required to complete the ILLINET Interlibrary Loan Survey. Libraries that use Worldshare ILL can find some of the statistics needed for the survey through OCLC. The FY2015 (July 1, 2014 – June 30, 2015) ILLINET ILL Traffic Survey must be completed by March 31, 2016. Instructions are provided below on how to retrieve this information.

1) Log in to your WorldShare ILL account. Under other links click on OCLC Usage Statistics.

This will take you to the OCLC Usage Statistics login page. You can use the authorization number and password from your FirstSearch account or the authorization number and password for stats. If you do not have this information, please contact Sue Burkholder (217-785-1537) at the Illinois State Library and she can provide it for you.

2) From the usage statistics homepage, click on OCLC WorldShare Interlibrary Loan.
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3) **FOR LIBRARIES THAT ONLY BORROW AND LEND WITHIN THE STATE OF ILLINOIS:**
   *(Skip to step 4 if you borrow from and lend to libraries in other states)*

You will use 2 separate reports: the Borrower Activity Overview Report and the Lender Activity Overview Report. Each report will give total numbers, but does not break the information up between in-state and out-of-state requests.

At the top of the page for each report, select June 2015 from the “period” pull down menu and enter “12” into the “months” field to run the report for the proper timeframe. Click update.

- **Questions 2.3 – 2.14** on the ILL survey ask for requesting numbers. You’ll use the **Borrower Activity Overview Report** to answer those questions.
Questions 3.1 – 3.14 on the ILL survey ask for supplying numbers. You’ll use the Lender Activity Overview Report to answer those questions.

<table>
<thead>
<tr>
<th>Requests Received</th>
<th>Jun 2016</th>
<th>May 2016</th>
<th>Apr 2015</th>
<th>Mar 2015</th>
<th>Feb 2015</th>
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4) FOR LIBRARIES THAT BORROW FROM AND LEND TO LIBRARIES IN OTHER STATES: (Go back to step 3 if you ONLY borrow from and lend to libraries in Illinois)

You will use 2 separate reports: the Borrower Transaction-Level Detail Report and the Lender Transaction-Level Detail Report.

These reports are generated on a monthly basis. You will need to run 12 reports, one for each month of the fiscal year (July 1, 2014 – June 30, 2015) and then tabulate the requests to find the totals for the survey.

Updated November 10, 2015
Questions 2.3 – 2.14 on the ILL survey ask for requesting numbers. You’ll use the Borrower Transaction-Level Detail Report to answer those questions.

Questions 3.1 – 3.14 on the ILL survey ask for supplying numbers. You’ll use the Lender Activity Overview Report to answer those questions.