

**CONTRACT TERMS**



**VIEW YOUR DISCOUNTS ONLINE**  
at [thelibrarystore.com](http://thelibrarystore.com)

Simply type your **BID CODE # ILHLS**  
in the bid box after you log in.



Illinois Heartland Library System

**Your 25% off MSRP DISCOUNT**

**FREE SHIPPING** on our Full Line Catalog

**Ordering:**

1. Minimum order of \$50.00 to receive discount.
2. Discount cannot be combined with any other special offers, promotions, coupons, rewards program or web exclusive/sales.
3. Product training, installation of equipment/ furniture and removal of debris are not part of this bid. Standard manufacturer warranty and return policies will apply upon date of receipt of items.
4. Published catalog pricing may change subject to fluctuations in the cost of raw materials.
5. **ALL ORDERS MUST REFERENCE BID CODE # ILHLS AT TIME OF ORDER TO RECEIVE DISCOUNT... otherwise credit will not be applied.**

\*\* Bid discounts available online at [thelibrarystore.com](http://thelibrarystore.com). Simply type this bid code in the bid box after you log in. \*\*

**Transportation:**

1. Items that ship by truck will be figured for "End of Truck" delivery unless otherwise noted.
  - A. Items from our warehouse will ship within 48 hours (After Receipt of Order).
  - B. Items shipping from our manufacturer have various lead times, usually shipping within one to eight weeks. If lead times are extended by the manufacturer we will notify with new expected delivery dates.
2. **INSPECTION:** ALL truck shipments must be **INSPECTED** and **NOTED** of any damages, otherwise compensation cannot be guaranteed.

Contract Terms Effective Dates

**January 1, 2018 - December 31, 2018**



Thank you,

**Shayla Hill**

**CONTRACT ADMINISTRATOR**

email [districtbids@thelibrarystore.com](mailto:districtbids@thelibrarystore.com)  
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