



# Illinois Heartland Library System

Illinois Heartland Library System  
February 25, 2014 Board of Directors Meeting  
Helen Matthes Public Library  
100 East Market Avenue, Effingham, IL 62401  
Phone: 217-342-2464  
6:00 P.M.

***You may also attend the meeting via v-tel at the following locations:***

Champaign Office: 1704 W. Interstate Dr., Champaign, IL 61822 217-352-0047  
DuQuoin Office: 500 S. Madison, DuQuoin, IL 618-985-3711  
Edwardsville Office: 6725 Goshen Road, Edwardsville, IL 62025 618-656-3216  
Decatur Public Library: 130 North Franklin Street, Decatur, IL 62523-1327 217-424-2900  
Illinois State Library, Gwendolyn Brooks Building, 300 South 2<sup>nd</sup> Street, Springfield, IL 62701 217-785-5600

## AGENDA

- |         |             |  |
|---------|-------------|--|
| 6:00 PM | Action      | 1. Call To Order   |
| 6:01 PM | Action      | 2. Roll Call   |
| 6:05    | Action      | 3. Approval of January Minutes <b>(Attachment A)</b>   |
| 6:10 PM |             | 4. Financial Report  |
|         | Action      | a. Payment of Bills <b>(Attachments B &amp; C)</b>   |
|         |             | b. Financial Statements <b>(Attachment D)</b>  |
| 6:20 PM |             | 5. Public Comment  |
| 6:22 PM | Information | 6. Communications  |
|         |             | 7. Staff Report  |
| 6:25 PM | Information | a. Staff Activities <b>(Attachment E will be distributed Tuesday)</b>  |
| 6:30 PM | Action      | b. Staff Update <b>(Attachments F)</b>   |
| 6:32 PM | Action      | c. Personnel (This portion of the meeting may be held in executive session pursuant to Section 5 ILCS 120 § 2(c)(1))                         |
| 6:35 PM |             | d. Secondary Employment – IHLS Staff (This portion of the meeting may be held in executive session pursuant to Section 5 ILCS 120 § 2(c)(1)) |
| 6:40 PM | Information | 8. ISL Report  |
| 6:50 PM | Information | 9. SHARE Report  |
| 6:55 PM | Information | 10. Operations Report <b>(Attachment G)</b>  |
| 7:00 PM | Information | 11. Grants Report  |
| 7:05 PM | Information | 12. Membership Report <b>(Attachment H)</b>  |
| 7:10 PM | Information | 13. IT Report  |

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1704 West Interstate Drive  
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217-352-0047

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Du Quoin, IL 62832  
618-985-3711

Edwardsville Office:  
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Edwardsville, IL 62025  
618-656-3216

		14. Committee Reports
7:15 PM	Information	a. Executive
7:20 PM	Information	b. Policy and Membership
7:25PM	Information	c. Personnel
7:30 PM	Information	d. Financial
7:35 PM	Information	e. Facilities
7:40 PM	Information	f. Long Range Plan
		15. Unfinished Business
7:45 PM	Information	a. Nominating Committee
	Information	b. Board Retreat
	Information	c. Staff Evaluation Process Update
	Action	d. Executive Director Job Description & Evaluation Form <b>(Attachment I &amp; J)</b>
		16. New Business
	Information	a. System Boards Meeting at Illinois State Library
	Action	b. Approve Kathy Jackson as IMRF Agent
8:05 PM	Information	17. Public Comment
8:10 PM	Information	18. Announcements
8:15 PM	Action	19. Adjournment

*The Illinois Heartland Library System strives to ensure that its meetings are accessible to individuals with disabilities. If you are an individual with a disability and require assistance to observe or participate in this meeting, please contact any system office at least 48 hours prior to the start of the meeting with your specific request.*