



# Illinois Heartland Library System

Illinois Heartland Library System  
May 28, 2013 Board of Directors Meeting  
Helen Matthes Public Library  
100 East Market Avenue, Effingham, IL 62401  
Phone: 217-342-2464  
6:00 P.M.

***You may also attend the meeting via v-tel at the following locations:***

Carterville Office: 607 S. Greenbriar Rd., Carterville, IL 618-985-3711  
Champaign Office: 1704 W. Interstate Dr., Champaign, IL 61822 217-352-0047  
Decatur Office: 345 W. Eldorado St., Decatur, IL 62522 217-429-2586  
Edwardsville Office: 6725 Goshen Road, Edwardsville, IL 62025 618-656-3216  
Illinois State Library, Gwendolyn Brooks Building, 300 South 2<sup>nd</sup> Street, Springfield, IL 62701 217-785-5600

## **AGENDA**

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|---------|--|
| 6:00 PM | 1. Call To Order   |
| 6:01 PM | 2. Roll Call   |
| 6:02 PM | 3. Approval of Minutes   |
|         | a. April 16, 2013 at Illinois State Library <b>(Attachment A)</b>  |
|         | b. April 23, 2013 IHLS Board of Directors <b>(Attachment B)</b>  |
| 6:05 PM | 4. Financial Report  |
|         | a. Payment of Bills <b>(Attachment C)</b>  |
|         | b. Ten-month Financial Report <b>(Attachment D)</b>  |
| 6:15 PM | 5. Public Comment  |
| 6:20 PM | 6. Communications  |
| 6:25 PM | 7. Open Meetings Act <b>(Attachment E)</b>   |
| 6:40 PM | 8. Staff Report  |
|         | a. Staff Activities <b>(Attachment F)</b>  |
|         | b. Staffing Update <b>(Attachment G)</b>   |
|         | c. Personnel (This portion of the meeting may be held in executive session pursuant to Section 5 ILCS 120 § 2(c)(2)) |
| 6:50 PM | 9. ISL Report <b>(Attachment H)</b>  |

Carterville Office:  
607 S. Greenbriar Road  
Carterville, IL 62918  
618-985-3711

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- 7:05 10. LLSAP Report  
Report from SHARE Executive Council **(Attachment I)**
- 7:10 PM 11. Operations Report
- 7:15 PM 12. Grants Report **(Attachment J)**
- 7:20 PM 13. IT Report
14. Committee Reports
- 7:25 PM a. Policy
- 7:30 PM b. Personnel
- 7:35 PM c. Membership
- 7:40 PM d. Financial
- 7:45 PM e. Facilities
- 7:50 PM 1. Unfinished Business
- a. Real Estate Update (This portion of the meeting may be held in executive session pursuant to Section 5 ILCS 120 § 2(c)(6))
- b. Salary Equity Study (This portion of the meeting may be held in executive session pursuant to Section 5 ILCS 120 § 2(c)(1)) **(Attachments K )**
- c. Delivery Pilot Project **(Attachment L)**
- d. Health Insurance Benefits **(Attachment M )**
- e. FY14 Area & Per Capita Grant Application
- i. FY2014 Budget
- ii. FY2014 Plan of Service
- 8:15 PM 15. New Business
- a. Southern Hub Recommendation **(Attachment N)**
- b. FY2014 Holiday Schedule **(Attachment O)**
- c. IHLS Board Elections **(Attachment P)**
- d. Delivery Van Purchase **(Attachment Q)**
- e. STARNet Contract **(Attachment R )**
- f. Accounting Software Purchase
- g. Potential Lease of Edwardsville Office Space
- 8:30 PM 16. Public Comment
- 8:35 PM 17. Announcements
- 8:40 PM 18. Adjournment

*The Illinois Heartland Library System strives to ensure that its meetings are accessible to individuals with disabilities. If you are an individual with a disability and require assistance to observe or participate in this meeting, please contact any system office at least 48 hours prior to the start of the meeting with your specific request.*