

IHLS/Facilities Committee

Meeting Minutes

May 21, 2012

Present: Juliette Douglas, Dick Helton, Joshua Mikeworth

Absent: Troy Brown, Tom Turner

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- I. The meeting was called to order at 4:05 pm
 - II. Roll call was taken with noted present and absent
 - III. Minutes of the February 6, 2012 meeting were reviewed and approved
 - IV. The Facilities Information/Analysis Report is on schedule to be released in July. Staff has been collecting data and photos from facilities.
 - V. New Business: Juliette reported that two AC units at Edwardsville office were failing and only working at 50% capacity. One of the units was budgeted for replacement under capital expenditures. Juliette also noted a PM maintenance schedule was being put together for building equipment pending the facilities report.
 - VI. Meeting adjourned at 4:50 pm.