



Illinois Heartland Library System

Illinois Heartland Library System
November 26, 2013 Board of Directors Meeting
Helen Matthes Library
100 East Market Avenue, Effingham, IL 62401
Phone: 217-342-2464
6:00 P.M.

You may also attend the meeting via v-tel at the following locations:

Champaign Office: 1704 W. Interstate Dr., Champaign, IL 61822 217-352-0047
DuQuoin Office: 500 S. Madison, DuQuoin, IL 618-985-3711
Edwardsville Office: 6725 Goshen Road, Edwardsville, IL 62025 618-656-3216
Decatur Public Library: 130 North Franklin Street, Decatur, IL 62523-1327 217-424-2900
Illinois State Library, Gwendolyn Brooks Building, 300 South 2nd Street, Springfield, IL 62701 217-785-5600

AGENDA

6:00 PM	Action	1. Call To Order
6:01 PM	Action	2. Roll Call
		3. Oath of Office
6:05	Action	4. Approval of October 22, 2013 Minutes (Attachment A)
6:10 PM		5. Financial Report
	Action	a. Payment of Bills (Attachments B & C)
		b. Financial Statements (Attachment D)
6:20 PM		6. Public Comment
6:25 PM	Information	7. Communications
		8. Staff Report
6:30 PM	Information	a. Staff Activities (Attachment E)
6:35 PM	Action	b. Staff Update (Attachment F)
	Action	c. Personnel (This portion of the meeting may be held in executive session pursuant to Section 5 ILCS 120 § 2(c)(1))
		d. Secondary Employment – IHLS Staff (This portion of the meeting may be held in executive session pursuant to Section 5 ILCS 120 § 2(c)(1))
6:40 PM	Information	9. ISL Report (Attachment G)
6:55 PM	Information	10. SHARE Report (Attachment H)
7:00 PM	Information	11. Operations Report (Attachment I)
7:05 PM	Information	12. Grants Report
7:10	Information	13. Membership Report

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1704 West Interstate Drive
Champaign, IL 61822
217-352-0047

Du Quoin Office:
500 South Madison
Du Quoin, IL 62832
618-985-3711

Edwardsville Office:
6725 Goshen Road
Edwardsville, IL 62025
618-656-3216

7:15 PM	Information	14. IT Report
		15. Committee Reports
7:20 PM	Information	a. Executive
7:25	Information	b. Policy and Membership
7:30 PM	Information	c. Personnel
7:40 PM	Information	d. Financial
7:45 PM	Information	e. Facilities
		16. Unfinished Business
7:50 PM	Information	a. Real Estate Update (This portion of the meeting may be held in executive session pursuant to Section 5 ILCS 120 § 2(c)(6))
	Action	b. Executive Director (This portion of the meeting may be held in executive session pursuant to Section 5 ILCS 120 § 2(c)(1))
		17. New Business
8:05 PM	Action	a. Long Range Planning Committee
8:10 PM	Information	b. Committee Member Adjustments
8:15 PM	Information	c. December Board Meeting
8:20 PM	Information	d. Updated Organization Chart (Attachments J & K)
8:25 PM	Information	e. Job Descriptions (Attachment L & M)
8:35 PM	Action	f. Surplus List (Champaign) (Attachment N)
	Action	g. IMRF Resolution (Attachment O)
	Action	h. Nominating Committee
	Information	i. Staff Evaluation Process (Attachment P1 – P5)
8:45 PM	Information	18. Public Comment
8:50 PM	Information	19. Announcements
9:00 PM	Action	20. Adjournment

The Illinois Heartland Library System strives to ensure that its meetings are accessible to individuals with disabilities. If you are an individual with a disability and require assistance to observe or participate in this meeting, please contact any system office at least 48 hours prior to the start of the meeting with your specific request.