



# Illinois Heartland Library System

Illinois Heartland Library System

## June 23, 2015 - Board of Directors Meeting

Illinois Heartland Library System, Champaign Office

1704 W. Interstate Drive, Champaign, IL 61822

Phone: 217-352-0047

**5:00 P.M.**

*You may also attend the meeting via videoconference at the following locations:*

Du Quoin Office: 500 S. Madison, Du Quoin, IL, 618-985-3711

Edwardsville Office: 6725 Goshen Road, Edwardsville, IL 62025, 618-656-3216

Decatur Public Library: 130 North Franklin Street, Decatur, IL 62523-1327, 217-424-2900

Gilman-Danforth District Library (Gilman): 715 North Maple Street, Gilman, IL 60938, 815-265-7522

Illinois State Library, Gwendolyn Brooks Building, 300 South 2<sup>nd</sup> Street, Springfield, IL 62701, 217-785-5600

Helen Matthes Public Library - 100 East Market Avenue, Effingham, IL 62401 217-342-2464

Morrison-Talbott Library (Waterloo): 215 Park Street, Waterloo, IL 62298, 618-939-6232

Olney Public Library: 400 West Main Street, Olney, IL 62450, 618-392-3711

### AGENDA

|         |             |    |   |
|---------|-------------|----|---|
| 5:00 PM |             | 1. | Call To Order   |
| 5:01 PM | Action      | 2. | Roll Call   |
| 5:05 PM | Action      | 3. | Consent Agenda  |
|         |             |    | All items listed under the Consent Agenda are considered routine by the Board and will be enacted by one motion. Committee and Staff reports may also be included as information items. Detailed information on all items is included in the meeting packet. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the consent agenda for discussion. |
|         |             | a. | Approval of May 23, 2015 Minutes ( <b>Attachment A</b> )  |
|         |             | b. | Human Resources Report ( <b>Attachment B</b> )  |
|         |             | c. | Operations Report ( <b>Attachment C</b> )   |
|         |             | d. | Staff Activities Report ( <b>Attachment D</b> )   |
|         |             | e. | SHARE/Dream Grant Report ( <b>Attachment E</b> )  |
| 5:10 PM | Action      | 4. | Approval of Bills May 2015 ( <b>Attachment F</b> )  |
|         | Action      | 5. | Financial Reports ( <b>Attachment G</b> )   |
|         | Information | 6. | FOIA Update   |
| 5:20 PM | Information | 7. | Public Comment  |
| 5:30 PM | Information | 8. | Communication   |
|         |             | 9. | Staff Report  |
| 5:35 PM | Action      | a. | Staff Update ( <b>Attachment H</b> )  |
| 5:40 PM | Action      | b. | Secondary Employment – IHLS Staff (This portion of the meeting may be held in executive session pursuant to Section 5 ILCS 120 § 2(c)(1))   |
| 5:45 PM | Action      | c. | Personnel (This portion of the meeting may be held in executive session pursuant to Section 5 ILCS 120 § 2(c)(1))   |

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Du Quoin, IL 62832  
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|         |             |     |   |
|---------|-------------|-----|---|
| 5:55 PM | Information | 10. | Illinois State Library Report   |
| 6:05 PM | Information | 11. | Committee Reports   |
|         |             |     | a. Executive  |
|         |             |     | b. Finance  |
|         |             |     | c. Long Range Planning  |
|         |             |     | d. Membership and Policy  |
|         |             |     | e. Personnel  |
|         |             | 12. | Unfinished Business   |
| 6:15 PM | Information | a.  | Review of Closed Session Minutes, January 2012 – July 2014 Report (This portion of the meeting may be held in executive session pursuant to section 5 ILCS 120 § 2(c)21)) |
| 6:20 PM | Information | b.  | Online Auction Process  |
| 6:25 PM | Action      | c.  | RAILS System Membership Standards Committee ( <b>Attachment I</b> )   |
|         |             | 13. | New Business  |
| 6:30 PM | Information | a.  | Letter from Illinois State Library & Response to Illinois State Library regarding FY2016 System Area & Per capita Grant Application ( <b>Attachment J</b> )               |
| 6:40 PM | Information | b.  | Executive Director Evaluation (This portion of the meeting may be held in executive session pursuant to Section 5 ILCS 120 § 2(c)(2))                                     |
| 6:45 PM | Action      | c.  | Long Term Care Insurance ( <b>Attachment K</b> )  |
| 6:50 PM | Information | d.  | Proposed Revision Bylaws – Section 10 ( <b>Attachment L</b> )   |
| 6:55 PM | Information | e.  | Focus Groups Report ( <b>Attachment M</b> )   |
| 7:00 PM | Action      | f.  | Prevailing Wage Rate ( <b>Attachment N</b> )  |
| 7:05 PM | Action      | g.  | Approve Legal Counsel ( <b>Attachment O</b> )   |
| 7:10 PM | Action      | h.  | FY2016 Holiday Schedule ( <b>Attachment P</b> )   |
| 7:15 PM | Action      | i.  | FY2016 Board Meeting Dates and Times ( <b>Attachment Q</b> )  |
| 7:25 PM | Action      | j.  | Acknowledgement of Retiring Board Members   |
| 7:30 PM | Action      | k.  | Board Officer Nominations Committee   |
| 7:35 PM | Action      | l.  | Appoint Karen Bounds to Long Range Planning Committee   |
| 7:40 PM | Information | 14. | Public Comment  |
| 7:45 PM | Information | 15. | Announcements   |
|         |             |     | • Long Range Planning Retreat (Committee members) – July 8-9, Edwardsville Office   |
| 7:50 PM | Action      | 16. | Adjournment   |

*The Illinois Heartland Library System strives to ensure that its meetings are accessible to individuals with disabilities. If you are an individual with a disability and require assistance to observe or participate in this meeting, please contact any system office at least 48 hours prior to the start of the meeting with your specific request.*