

Policy and Membership Committee Report

April 2016

After the 2016 Library Certification process, it appears that five school district and one special library no longer meet the membership criteria. They are

- Brussels CUSD #42 (Calhoun County)
- East Alton School District #13 (Madison County)
- Pinckneyville CHSD #101 (Perry County)
- Pontiac-William Holliday (St. Clair County)
- South Fork SD#14: (Christian County)
- Department of Veterans Affairs Medical Center (Williamson County)

Each of the agencies listed above indicated that they were not staffed the minimum of fifteen hours per week.

In each case, a follow-up phone call was made to verify the staffing levels. If it was determined that the agency no longer met the library system membership criteria, the suspension process was explained.

At the end of the certification period, a follow-up letter was sent to each agency with copies to the person completing the certification and an administrator (if they were different people), explaining again what would happen with the suspension process. They will be also be notified of any recommendation for suspension after the April board meeting.

Note: None of these libraries are SHARE members.

Please note that at the beginning of the certification process, six agencies chose to withdraw. They were:

- Madison County Law Library (Madison County)
- Prairie Research Institute/University of Illinois (Champaign County)
- Presence United Samaritan Hospital (Vermillion County)
- Presence Covenant Medical Center (Champaign County)
- Althoff High School (St. Clair County)
- Metro-East Lutheran High School (Madison County)

Note: Metro East Lutheran had been a member of SHARE, but was removed in 2015.

There has also been an application for a school district that is being brought to this committee for consideration. It is from:

Opdyke-Belle Rive CCSD #5 (Jefferson County)

Several site visits have been made over the past two years, and it is now appropriate for their application to be moved forward.

With the application from Opdyke-Belle Rive and withdrawals and anticipated suspensions through the certification process, IHLS will experience:

- A loss of six school library agencies
- A loss of five special library agencies

Our numbers going into FY17 will be:

Academic Libraries: 35 Agencies

Public Libraries: 227 Agencies

School Libraries: 233 School Districts

Special Libraries: 31 Agencies

Total Agencies 526 Separate Agencies

ACTION REQUESTED:

- That the IHLS Board recommended the suspension of the six libraries that no longer meet membership criteria to the Illinois State Library.
- That the IHLS Board accept the membership application from Opdyke-Belle Rive School District.

Bibliographic Access: In order to be eligible for system membership, a library must have a bibliographically organized collection of library materials. The collection must have permanent financial support, be accessible centrally, and occupy identifiable quarters in one principal location.

Books (Number of Volumes): Click here to enter text. 6,656 books

Periodical Titles (Paper or microform only): Click here to enter text. Paper

Audio-visual titles: Click here to enter text. None

Other: Click here to enter text. Online - Overdrive

Is your library an OCLC member? Yes No If yes, OCLC symbol: Click here to enter text.

Does your library have an online catalog of library materials or an online patron access catalog (OPAC)? Yes No

If yes, which software program or automation vendor do you use? LibraryWorld

~~If no~~, do you have plans to implement an online catalog or OPAC? Yes No

~~If yes~~, which software program or automation vendor are you thinking of using? Click here to enter text.

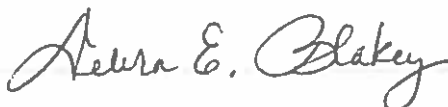
~~Approximate~~ date of installation: Click here to enter text.

Are your bibliographic records in MARC format? Yes No through LibraryWorld

If none of the above, explain how your collection is organized. Click here to enter text.\

Does your library have an internet connection? Yes No

Person completing this form: Debra E. Blakey



Title: Superintendent

Date: 03/17/2016