

Minutes
POLICY AND PLANNING COMMITTEE MEETING
June 19, 2012, 6:30 p.m.

Members:	Elizabeth Letterly, Chair	Public: Diane Yeoman, Mason City PL and LLSAP-4
	Janet Hasten	Committee, Executive Committee SHARE
	Betsy Mahoney	
	Joshua Mikeworth	Leslie Bednar, Executive Director
	Susan Tulis	
	Ellen Popit, IHLS Representative.	

The meeting was called to order at 6:32 p.m. All members of the Policy and Planning Committee were present.

Diane Yeoman, director of Mason City Public Library and a member of the LLSAP-4 committee and the newly formed Executive Committee for the SHARE LLSAP, commented on the importance of “advice and consent,” and the strength that both the system and its member libraries enjoy that comes from system and LLSAP partnerships and from encouraging membership involvement and voice. She urged the LLSAP and system to continue to work together as partners in resource sharing.

The minutes from the May 16 meeting were approved with corrections.

The policy language for the LLSAP section of the Resource Sharing policy was reviewed and discussion followed. Part of the discussion centered on the definitions of associate and full membership in the LLSAP and, in particular, the voting rights of the two different memberships. The terminology of LLSAP membership and system membership causes some confusion and needs, in partnership with the LLSAP membership's governance group, to be refined and clarified.

A motion to bring the changes to the LLSAP section of the Resource Sharing Policy to the board for approval was made by Janet Hasten and seconded by Susan Tulis and adopted with one committee member voting no.

Under new business, because of time, the vendor discount language was tabled. The committee looked at the language that has been adopted by RAILS regarding vendor discounts, which references the directive issued by the state library.

Also under new business, the committee began to examine the the definitions of system membership – full and developmental – and LLSAP membership – full and associate. Points that were raised was where to place these definitions in the policies and how the system will look at associate membership in the LLSAP. Leslie also shared some of the concerns expressed by the state library regarding clarity and the potential for barriers to smaller libraries in fee setting for associate membership.

RAILS does not charge a fee for associate members and our legacies were half/half. LINC had associates as long as they were members of OCLC. Some had route-in/route-out partnership with system and the fee charged covered this. Another surprise with the questions about associate membership – not concerned about the voting. They wanted a justification of the fee. Definition was not strong enough.

After reviewing the policy revision schedule, there are no changes needed at the present time.

In public comments, Diane said thank you, that the work by the policy committee is greatly appreciated and demonstrates a willingness to work together.

Ellen brought up under announcements that Phil Lenzini had suggested that we add a separate section in the system bylaws that acknowledges the cooperative relationship with SHARE. She also mentioned that both the state library and Phil Lenzini, system attorney, shared a concern with calling the LLSAP membership's documents bylaws. Bylaws imply a separate entity. Phil suggested instead the terms “shared governance document” or “guidelines.”

Janet said thank you to Diane. Joshua reflected that our discussion tonight and at last month's board meeting show a strength of our board; its membership is committed to the success of the system and comes to the table without an agenda. Everyone agreed and Leslie said she was touched by this sentiment.

Adjournment Janet, Joshua. 8:39 p.m.

