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IHLS 2014 NOMINATING COMMITTEE
6 MARCH 2014 MEETING MINUTES

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The Illinois Heartland Library System (IHLS) 2014 Nominating Committee met on Thursday, 6 March 2014 at 9:00 a.m. via phone conference. Chairperson, Kim Keller, called the meeting to order at 9:00 a.m. Other members present included, Debra Sherrick, Elaine Steingrubey, and Julia Welzen. Mary Ann Pohl was absent. IHLS Board President, Linda McDonnell, and IHLS Policy and Membership Committee Chairperson, Betsy Mahoney, were also in attendance.

Deb Sherrick moved to approve the minutes of the 20 February 2014 meeting. Julia Welzen seconded the motion. Motion carried.

The committee reviewed the Instructions to Voters, the Voter Information and the Candidate Biographies. All three documents were well written, clear and concise. The committee noted the following corrections. It was noted that there are links within the ballots by each candidate's name to actually vote for them, even though they did not appear on the print out.

- On page 1 of the actual ballot and on email instructions accompanying the ballot in the paragraph beginning "**New to the election…**"
  - After the sentence "The eligible nominee with the most votes will win the respective seat.", insert 'Eligibility will be verified by the IHLS Nominating Committee.'

- On the page beginning "**Academic Library Representative….**"
  - Spencer Michael Brayton should be listed as Question 5, not Question 4
  - In Mr. Brayton's biography, the he in the second line should not be capitalized.

- On the page beginning "**School Library Representative…**"
  - O'Fallon School District, O'Fallon was omitted under Alayna Davies-Smith's name.
  - In line 3 of Rachel Fuller's biography, the 'K' in k-12 should be capitalized.

- On the final page of the ballot
  - The spacing needs to be corrected.

One of the candidates is currently serving in the final year of a term on the SHARE Executive Committee. There was a discussion regarding the ability of a person to sit on both the IHLS Board of Trustees and on the SHARE Executive. At the July 2013 IHLS Board of Trustees meeting, a revision to Article VI, Section 5 (Terms of Office) prohibiting an IHLS Board member to serve on the SHARE executive committee or act as chair of IMAC was presented for a vote. The motion was defeated unanimously. It was also noted that the candidate would end the SHARE Executive Committee term prior to the start of the IHLS Board of Trustee term.

Chair, Kim Keller, asked for a motion to accept the ballot. Julia Welzen moved to accept the ballot as amended. Deb Sherrick seconded the motion. Motion carried.

It was noted that there is a good slate of candidates, and that the System will be in good hands.

There were two minor corrections noted in the Thank You Email to the candidates. In paragraph 3, sentence 2, the word 'will' should be inserted between staff and work. In the last paragraph, the last two sentences could be combined into one by placing a comma after system, deleting the words 'that is' and inserting the word 'which'.

The ballots will be distributed to the membership on 15 March, as per IHLS Bylaws. Voting will end at 11:59 p.m. on 15 April. The next meeting of the IHLS Nominating Committee will be held on Thursday, 17 April at 9 a.m.

Betsy Mahoney stated that the Policy Committee will meet on Wednesday, 19 March, and asked if the Nominating Committee had any recommendations or suggestions to bring to that committee.

This committee worked very well together, and did an excellent job of making the best interest of the System their genuine focus.   In the course of this election cycle, the Nominating Committee had some unique situations occur. Each member brought ideas to the table. The ideas were thoughtfully and respectfully considered, and the group was able to agree on the solutions to the situations. In an effort to assist future committees, the Nominating Committee would like guidance from the IHLS Board of Trustees on these matters.

Based on the tie-breaking situation of the previous election cycle, the committee suggested limiting the number of candidates for any IHLS Board of Trustees seat to four (4) candidates; and, that in the event there are more than four (4) candidates for a specific IHLS Board of Trustee seat, a lottery will determine the candidates for said seat.

The committee discussed the need to assure that all types of libraries and all geographic areas are represented on the IHLS Board of Trustees. It was noted that the number of Special Libraries and the number of Academic Libraries is around 40 in each category. This limits the number of potential candidates for these seats, as witnessed by the lack of candidates for the Special Library seat in this election. It was also noted that the eastern portion of the System currently appears to have low representation.

The IHLS Nominating Committee recommends that the IHLS Board of Trustees explore ways to ensure a geographic balance among candidates to the IHLS Board of Trustees, and to allow for flexibility in providing representation of all library types.

In this election cycle, there were two seats with no candidates. The committee decided to present a ballot which includes a slot for Write-In Candidates on the ballot for the empty slots, awarding the seat to the eligible nominee with the most votes. The Board will fill the seats by appointment, if there is no winner.

Betsy thanked the committee for their work, and for the suggestions. She stated that the next Policy Committee meeting is on Wed, 19 March and encouraged the group to call or email her if there were any other thoughts for discussion.

Julia Welzen moved to adjourn the meeting. Elaine Steingrubey seconded the motion. Motion carried. Meeting adjourned at 9:33 a.m.

Submitted by Elaine Steingrubey