



Illinois Heartland Library System  
Executive Committee Meeting  
March 17, 2014

**Call to Order.**

Linda McDonnell called the meeting to order at 4:30 p.m.

**Roll Call.**

Present: Linda McDonnell, President  
Betsy Mahoney, Vice President  
Jim Matthews, Secretary  
Susan Mendelsohn, Treasurer  
Karen Bounds, Member At-Large

Others Present: Leslie Bednar  
Peggy Durst  
Lacey Wright, Barclay PLD, Warrensburg, via Adobe Chat

**Public Comment.**

None.

**Minutes.**

Karen Bounds moved that the minutes be approved. Betsy Mahoney seconded the motion. The motion passed unanimously by voice vote.

**LLSAP Update**

Two additional libraries will be joining SHARE: Bond County High School (Greenville) and Vance Township Library (Fairmount). Thirty-one libraries have agreed to join SHARE this fiscal year. Three have gone live and three are currently barcoding their collections.

**Operations Update.**

Bids for five delivery vehicles and one staff vehicle (as budgeted) are being acquired.

**Facilities Update.**

There was no quorum for the Facilities Committee meeting this month.

Construction will soon start on a wall in the Du Quoin office to enable IHLS to secure IMSA inventory with a locking door, as required by the grant.

**Grants Update.**

On March 3, IHLS received \$513,707.20 for the third payment for the Area & Per Capita Grant funds. This makes 35% of the total for FY14.

Champaign Office:  
1704 West Interstate Drive  
Champaign, IL 61822  
217-352-0047

Du Quoin Office:  
500 South Madison  
Du Quoin, IL 62832  
618-985-3711

Edwardsville Office:  
6725 Goshen Road  
Edwardsville, IL 62025  
618-656-3216

Status of other grants:

- 25% (\$71,839 of the total IMSA grant
- All MARC of Quality grant funds have been received.
- 100% of the WebJunction grant (\$73,093) has been received.
- CMC Grant – as of February 48% has been received (\$171,520).
- OCLC Billing—100% of \$128,105.

**Staffing Update**

Alice Stivers (IMSA Machine Clerk) will retire on March 31.

Candidates are being reviewed to replace Loretta Broomfield, IMSA Manager who resigned to take another position.

Twenty-four applications have been received for Chief Fiscal Officer. Applications will be accepted through March 31.

IHLS is contracting with Sarafae Stuehlmeier to lead the business department in the interim. Budget preparations are underway. The IMSA budget has been submitted. Board reports are being redesigned to include more written narrative. Accounts Payable, Accounts Receivable and Payroll are being streamlined for more efficiency.

**Nominating Committee Update.**

Ballots were sent out on March 15. Voting will be online. Member libraries have one month to vote. Two seats will need write-in candidates, since no nominations were submitted for those seats. If there are no eligible candidates written in who are willing to serve, those seats will be appointed.

**Long Range Plan Committee Update.**

Board members met with Pat Wagner on March 1. A date in April or May will be determined for her to meet again with the Board electronically.

**Review Agenda for February Board Meeting.**

The Committee reviewed the Board agenda.

**Public Comment.**

None.

[Betsy Mahoney left the meeting at 5:30 p.m.]

**Announcements.**

There will be a presentation on the Open Meetings Act at the March Board meeting.

**Adjourn.**

Karen Bounds moved that the meeting adjourn. Jim Matthews seconded the motion. The meeting adjourned at 5:35 p.m.