



AD HOC LONG RANGE PLANNING COMMITTEE MEETING

Monday, June 9, 2014, 4:00 p.m.

Office location: 6725 Goshen Road, Edwardsville, IL 62025 and by conference call

Minutes

Call to Order: George Trammell called meeting to order at 4:06 p.m.

Roll Call: Members Present: James Fenton, Nancy Huntley, Linda McDonnell, Erin Steinsultz, George Trammell, Nina Wunderlich. Others Present: Leslie Bednar and Peggy Durst.

Public Comment: None.

Minutes: Nancy Huntley moved that the minutes be approved with a correction. Jim Fenton seconded the motion. The motion passed unanimously by voice vote.

Unfinished Business:

Possible Long Range Planning Consultants: Committee members received a draft Request for Proposal for a Consultant to work with the Committee to create a long range plan. Since the RFP was prepared for the May meeting but the committee did not meet, dates for the RFP were changed as follows:

Timeline: Strategic planning process will commence in August, 2014 and be completed no later than March 31, 2015.

Instructions: Written proposal must be submitted no later than July 10, 2014

A decision will be announced at the July 22, 2014 IHLS Board meeting.

Committee members should advise Leslie Bednar of any suggested additions or changes by June 16.

Comments on Webinar: The committee discussed the April webinar. It was the consensus of the committee that since the webinar approach was difficult for participants that a clause should be added to the Long Range Planning Consultant RFP indicating that the consultant's final presentation must be in person.

Survey Results: The Committee reviewed survey results and ways the concerns of member libraries could be addressed in light of the new proposed Administrative Rules and core services supported by the Illinois State Library.

[Nina Wunderlich joined the meeting at 4:34 p.m.]

New Business:

None.

Next Steps: Committee members should send comments on the RFP to Leslie by June 16. Requests for Proposals will be sent to the possible consultants soon after the June 16 Board meeting.

Next Meeting: July 14 at 4 pm.

Public Comment: None.

Announcements: None.

Adjourn: Nina Wunderlich moved that the meeting adjourn. Nancy Huntley seconded the motion. The motion passed by voice vote at 4:41 p.m.