



**Facilities Committee**  
November 5, 2014

Called to order 4:01

Attendance: Karen Bounds, chairperson; Sarah Isaacs, Susan Mendelsohn, James Fenton, board committee. Susan Palmer, IHLS representative.

Approval of Minutes of September 10, 2014 – J. Fenton motioned to accept as presented, S. Mendelsohn seconded. Motion carried.

No public comment.

Ongoing business:

- A. Southern Facility – DuQuoin – S. Palmer reported gathering quotes for server room AC; building may be sold.
- B. Central Facility – Edwardsville – S. Palmer reported parking lot striping is in process. The lot will be sealed in the spring. The number of spaces in the lot is within number required by the city.
- C. Northern Facility – Champaign – S. Palmer reported on process of removing surplus items; ramp is finished; a quote is being requested for cleaning of ductwork in building.

New Business:

- A. Motion to declare surplus vehicles by Sarah Isaacs, seconded by J. Fenton. Motion carried.
- B. Motion to declare office equipment surplus by J. Fenton, seconded by S. Mendelsohn. Motion carried.
- C. Discussion on how best to dispose of surplus equipment. S. Palmer suggested disposing of surplus items (vehicles and office equipment) via online auction – 32 Auction was named as possibility. Motion to take to board for a discussion of disposal of declared surplus property through online auction by S. Mendelsohn, seconded by S. Isaacs. Motion carried.

No public comment.

No member comments.

Meeting adjourned 4:34 – J. Fenton, S. Mendelsohn seconded. Motion carried.