



Illinois Heartland Library System

Board of Director Meeting Minutes

July 26, 2016

5:00 P.M.

Edwardsville Office

6725 Goshen Road, Edwardsville, IL 62025

Phone: 618-656-3216

- **Champaign Office:** 1704 W. Interstate Drive, Champaign, IL 61822, 217-352-0047
- **Du Quoin Office:** 500 S. Madison, Du Quoin, IL, 618-985-3711
- **Illinois State Library:** Gwendolyn Brooks Building, 300 South Second Street, Springfield, IL 62701, 217-785-5600

4	Election of Officers	Approved
5	Approve the July 26, 2016 Consent Agenda a. Approval of June 28, 2016 Minutes, with correction b. SHARE/Dream Grant Report c. Staff Activity Report d. Operations Report e. IT Report	Approved
6	Approval of June 2016 bills	Roll Call - Approved
7	Accept the Financial Reports	Roll Call - Approved
11	Accept the Staff Update	Roll Call - Approved
14c	Accept Proposed Personnel Code Changes	Approved
15a	Appoint FOIA Officer	Approved
15b	Appoint OMA Officer	Approved
	Adjourn	Roll Call - Approved

Call to Order

-Sandy West called the meeting to order at 5:03 pm. Leslie Bednar expressed appreciation to board members and other attendees for their patience with technology challenges this month. We restricted videoconference attendance sites to be sure we had staff available to troubleshoot all posted locations, and are working to resolve the matter.

Roll Call

Board Members:

Edwardsville: Mary Beil, Gary Denué, Jim Fenton, Tina Hubert, Sandy West, Sara Zumwalt

Champaign: Geoff Bant, Bev Obert

Du Quoin: Gary Jones

By phone: Mary Barteau, Rachel Fuller, Clyde Hall, Sarah Isaacs, John Phillips, Charlene Topel

Other Attendees:

Champaign: Joan Bauer, David Lottes

Du Quoin: Troy Brown, Arlanna Fries, Ellen Popit, Traci Edwards

Edwardsville: Leander Spearman, Adrienne Elam, Shirley Paden, Chris Dawdy, Leslie Bednar, Stacie Bushong

Illinois State Library: Greg McCormick, Pat Boze, Gwen Harrison

Election of Officers

-Following slate was unanimously approved by the board: Sandy West, President; Sarah Isaacs, Vice President; Rachel Fuller, Secretary; Tina Hubert, Treasurer.

Consent Agenda

-Geoff Bant marked as absent on draft June meeting minutes. This will be corrected. Jim Fenton motion, Tina Hubert second. Motion passed.

Approval of Bills June 2016

-Tina Hubert motion, Gary Denué second. Motion passed by roll call vote.

Financial Reports

-Jim Fenton motion, Sara Zumwalt second. Motion passed by roll call vote.

FOIA Update

-None

Public Comment

-None

Communication

- John Phillips motions to support endorsement for CE Brehm (Mt. Vernon) Memorial Public Library District. Tina Hubert seconds. Library system would consider the support of expansion of libraries.

Staff Report**Staff Update**

- Leslie Bednar explained many more names than normal, due in part to grants ending 30 June (IMSA and Dream Grant) and staffing needs due to ILDS delivery. Jim Fenton motion, Mary Biel: second. Motion passed by roll call vote.

Secondary Employment

-None

Personnel

-None

Illinois State Library Report

-Essentially, the FY17 “stop-gap or six-month” budget is not exactly that for our office. Indeed, the Secretary of State’s Office did receive appropriations for general operations and grant programs that were not limited to a six-month time frame. Allocations were made from non-General Revenue Funds for library and literacy grant programs for the entire fiscal year and were appropriated at the levels

requested by the Secretary from the General Assembly last winter at the beginning of the FY17 budget process. The point at which the legislature returns to address General Revenue Fund enhancements and additional appropriations is yet to be determined. It is not scheduled until after the upcoming election and we do not know if any action taken will change the overall funding levels for some or all of the library/literacy grant programs that have typically had a General Revenue Fund allocation.

We are in the process of reviewing all grant programs and the applications that have been received by the office to determine the actual grants that can be allocated for FY17. We will also be able to move forward with allocation of our federal (LSTA) funding much earlier in the fiscal year than we were able to do so in FY16. The appropriations that have been enacted, thus far, do allow our agency to meet the matching requirement for the federal (LSTA) funding.

Committee Reports

Executive

-Sarah Isaacs reported the committee reviewed the personnel code changes, board nominations and board agenda items.

Finance

-Sandy West reported the committee reviewed bills, discussed the upcoming audit and briefly discussed the financial crisis.

Membership & Policy

-Did not meet

Facilities & Operations

-Did not meet

Personnel

-Did not meet

Unfinished Business

- FY2017 Health Insurance – Leslie: do not have sufficient information on renewal rates at this time. Current contract is July 1, 2015 – September 30, 2016. Did not plan on needing a 15-month contract and am glad we have it now. Hope to bring forward rates and recommendations to the board in advance of August board meeting.

New Business

-Appoint FOIA Officer, Gary Denu volunteered. Tina Hubert motion, Jim Fenton second. Motion passed.

-Appoint OMA Officer, Jim Fenton volunteered. Tina Hubert motion, Gary Denu second. Motion passed.

-SHARE Dream Grant Final Report: Chris Dawdy made a short presentation summarizing the activities and accomplishments made as a result of the grant.

-Board training recap: Tina Hubert reported training was conducted by Pat Wagner of Pattern Research. The session emphasized the need for board members to conduct themselves as statesmen and find a point of commonality with others outside of our organization. Everything we are doing (i.e. priorities) has to be more or less important than everything else we are doing.

FY2017 Board Citation Review: Leslie Bednar asked the board members to let herself or Sandy West know which citation they would like to be responsible to review and then present a presentation to the board.

Members Matter Meetings: Leslie Bednar explained the new Members Matter meeting program and invited board members to attend.

Agenda Building

-For the August 23 board meeting agenda, citation review, budget, advocacy efforts for the board and consideration of the long range plan were requested to be added. Leslie Bednar asked that each committee submit new agenda items as soon as possible in order to have the agenda posted on time.

Public Comment

-None

Announcement

- Leslie Bednar asked board members to send request for placement on board committees to our new board chair by August 15. Select two or three committees you are most interested in, and the chair will present the committee list for approval at the August board meeting. Current active committees are: Finance, Membership and Policy, Operations and Facilities, and Personnel.

Adjournment

-Tina Hubert motion, Mary Beil second. Motion passed to adjourn at 6:17 pm.