

Human Resources Report  
October 20, 2015

Greetings IHLS Board:

- Appealed IMRF Accelerated Payment invoice, exception approved. HR saved IHLS, **\$11,537.92**.
- Attended Personnel Committee, October 1<sup>st</sup>.
- Facilitated a Human Resource Q&A at Member Day, October 9<sup>th</sup>.
- Worked in Du Quoin, October 14<sup>th</sup>. Facilitated High 5 with staff.
- Attended *Managing Your Workforce* Seminar, Springfield, IL, October 7<sup>th</sup>.
- 11 staff received unlimited workshop packages via Fred Pryor good for one year. This educational vendor offers a variety of on-line webinars and workshops throughout our region.
- Sent monthly health newsletters, birthday flyer and anniversary report to all employees.
- Preparing to purge old personnel files.
- Recruiting for three open positions, 2 Page/Sorters and an Accounting Clerk.

Respectfully submitted by,



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HR Director