



## **Operations Board Report December 2015/January 2016**

### Delivery Accomplishments:

Participated in 3 conference calls with ISL, CARLI, and RAILS to update data in L2 in regards to accurate delivery information.

SarahFae Stuehlmeyer finished analyzing actual delivery costs which gives us valid data to use when moving forward with changes to improve efficiency and effectiveness.

Met with Dee Brennan, Jane Plass and Mark Hatch (RAILS) along with Leslie Bednar to discuss and participate in submitting a bid for the ILDS (state delivery route managed by CARLI) routes.

Investigated Harrisburg, IL as possible location for delivery drop off point to service the southern most libraries.

### Building Updates

#### *Champaign*

Evaluated current space in anticipation of "winning" the ILDS contract which will substantially increase the need for more space for delivery.

#### *Du Quoin*

DNR investigated sink hole on back lot of location at the far southern end. No danger. It is determined to be stable.

Leak appeared in an area of the roof that was not known to be needing repairs. Does not affect our operations in the building.

#### *Edwardsville*

Repaired wiring for heat in HR's office and fixed a fresh air issue.

Respectfully submitted,

Susan Palmer