



Board of Director Meeting Minutes

June 28, 2016

5:00 pm

- **Champaign Office:** 1704 W. Interstate Drive, Champaign, IL 61822, 217-352-0047
- **Du Quoin Office:** 500 S. Madison, Du Quoin, IL, 618-985-3711
- **Edwardsville Office:** 6725 Goshen Road, Edwardsville, IL 62025, 618-656-3216
- **Decatur Public Library:** 130 North Franklin Street, Decatur, IL 62523-1327, 217-424-2900
- **Effingham Public Library:** 200 N. Third Street, Effingham, IL 62401, 217-342-2464
- **Gilman-Danforth District Library (Gilman):** 715 North Maple Street, Gilman, IL 60938, 815-265-7522
- **Illinois State Library,** Gwendolyn Brooks Bldg., 300 South 2nd Street, Springfield, IL 62701, 217-785-5600
- **Marion Carnegie Public Library:** 206 South Market Street, Marion, IL 62959, 618-993-5935
- **Morrison-Talbott Library (Waterloo):** 215 Park Street, Waterloo, IL 62298, 618-939-6232
- **Olney Public Library:** 400 West Main Street, Olney, IL 62450, 618-392-3711

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| 4. | Approve the June 28, 2016 Consent Agenda a. Approval of May 24, 2016 Minutes b. SHARE/Dream Grant Report c. Staff Activity Report d. Operations Report | Approved |
| 5. | Approve the May 2016 Bills | Roll Call – Approved |
| 6. | Accept the Financial Reports | Approved |
| 10.a. | Accept Staff Update | Approved |
| 13.d. | Approve FY2017 System Area & Per Capita Grant Application | Roll Call -- Approved |
| 13.d. | Personnel (Closed Session) | Approved |
| 13.e. | Facilities (Closed Session) | Approved |
| 14.a. | FY2017 Liability Insurance | Roll Call – Approved |
| 14.c. | IHLS FY2017 Board Meeting Dates | Approved |
| 14.d. | IHLS FY2017 Holidays | Approved |
| 14.e. | IHLS FY2017 Prevailing Wage Resolution | Roll Call – Approved |
| 14.f. | IHLS FY2017 System Attorneys | Roll Call – Approved |
| 18. | Adjournment | Approved |

Call to Order

-Leander Spearman called the meeting to order at 5:03 pm

Roll Call

Board Members:

Edwardsville: Mary Barteau, Mary Beil, Lynda Clemmons, Jim Fenton, Rachel Fuller, Tina Hubert, Sarah Isaacs, Susan Justice, Lee Spearman, Sandy West

Effingham: Charlene Topel (via phone due to VTel being down)

Illinois State Library: Greg McCormick, Deb Aggertt, Tom Huber

Absent: Geoff Bant, Gary Denué

By phone: Clyde Hall enters at 5:10, George Trammell enters at 6:40 pm

Other Attendees:

Champaign: (via phone due to VTEL system down) Joan Bauer, Janet Cler

Du Quoin: (via phone due to VTEL system down) Ellen Popit

Edwardsville: Troy Brown, Joe Beil, Julia Beil, Gary Jones, Jenna Dauer, Sara Zumwalt, Desiree

Bennyhoff, Bev Obert, Bobbi Perryman, Linda Petty, Susan Palmer, Linda McDonnell, Julia Pernicka,

Brant Wingerter, John Phillips, Rhonda Johnisee, Adrienne Elam, Stacie Bushong, Chris Dawdy, Colleen

Dettenmeier, Shirley Paden, Vince Andrzejewski, Brandon Chapman

Decatur Public Library: VTEL system down, no attendees

Effingham Public Library: no additional attendees

Gilman-Danforth District Library: VTEL system down, no attendees

Marion Carnegie Public Library: VTEL system down, no attendees

Morrison-Talbot Public Library: VTEL system down, no attendees

Olney Public Library: VTEL system down, no attendees

Consent Agenda

-Sandy West motioned, Susan Justice second. Motion passed.

Approval of Bills May 2016

-Jim Fenton motioned, Sandy West second. Motion passed by roll call.

Financial Reports

-Tina Hubert motioned, Sandy West second. Motion passed.

FOIA Update

-None

Public Comment

-Bev Obert thanked IHLS for her commemorative brick.

Communication

-Leslie Bednar presented an overview of IHLS progress in its first 5 years.

Staff Report**Staff Update**

-Sandy West motioned, Susan Justice second. Motion passed.

Secondary Employment

-None

Personnel

-None

Illinois State Library Report

-Deb Aggertt reported that Greg McCormick is interim deputy director of the Illinois State Library (ISL). Members have begun to receive per capita grants. The Governor has called legislators back into session and Greg remarked there are a number of stop gap bills being proposed.

Committee Reports

Executive

-Lee informed board members they will be giving Leslie Bednar her evaluation.

Finance

-Sandy West reported the committee met and discussed the FY2017 grant budget and narratives.

Membership & Policy

-Susan Justice reported the committee discussed the draft Plan of Service.

Facilities & Operations

-Sarah Isaacs reported the committee reviewed the Operations report and they are happy to know an ILDS contract with RAILS is being reviewed.

Personnel

-Rachel Fuller reported the committee worked on proposed changes to the personnel code.

Unfinished BusinessState Budget Situation

-Leslie Bednar reported, as budget impasse wears on, IHLS is resolved to look at this situation through a positive lens. There have been a lot of changes going on the last five years and we are still here and improving services all along the way. IHLS appreciates the good working relationship we have with the ISL and feel we have mutual goals. IHLS is happy to support ISL during their leadership transition.

FY2017 System Area & Per Capita Grant Application

-Sandy West motioned, Sarah Isaacs second. Motion passed unanimously by roll call vote.

Budget and Budget Narrative

-Leslie Bednar and Adrienne Elam explained the Capital and SHARE budgets. Capital budget has streamlined and optimized versions. Tina Hubert asked if the streamlined version represent the 58% budget and optimized version represents 100% FY2015 budget. Adrienne Elam confirmed.

Plan of Service

-Ellen Popit gave an explanation of the changes in the Plan of Service draft. Sandy West motioned, Sarah Isaacs second. Motion passed unanimously by roll call vote.

FY2017 Health Insurance

Leslie Bednar reported the current insurance is a 15-month plan, can remain at current rate and current provider through September 30. Brokers did not return information in time for us to review before sharing with the board. We will present to committees and board in July.

Personnel

Sandy West motioned to go into closed session, Rachel Fuller second. Motion passed and went into closed session at 5:59 pm.

Facilities

-Held in closed session. Returned to open session at 6:19 pm.

Executive Director Evaluation

-Leander Spearman asked the board to complete the web evaluation form within the next few days and send to him.

New Business

FY2017 Liability Insurance

Sandy West presented – asked finance, executive, and operations committees to look ahead and consider during their meetings. Motion for Option 2: Tina Hubert, Sarah Isaacs second. Motion passes by roll call vote.

IHLS Personnel Code

-Rachel Fuller presented – offering for a first read. Approval request at the July board meeting.

IHLS FY2017 Board Meeting Dates

-Rachel Fuller motioned to approve both Board meeting dates and Holidays, Sandy West second. Motion passed.

IHLS FY2017 Holidays

-Approved with Board meeting dates.

IHLS FY2017 Prevailing Wage Resolution

-Jim Fenton motioned, Tina Hubert second. Motion passed by roll call vote

IHLS FY2017 System Attorneys

Tina Hubert motioned, Sandy West second. Motion passes by roll call vote.

Acknowledgement of Retiring Board Members

-Sarah Isaacs, Sandy West and Tina Hubert presented certificates and gifts to Leander Spearman, George Trammell, Lynda Clemmons and Susan Justice.

Agenda Building

-Leander Spearman reminded all board members to turn in their committee documents in a timely fashion.

Public Comment

-The question was asked if there was any action under unfinished business concerning facilities. The answer was no.

Announcement

-Leander Spearman announced New Board member orientation and all Board member training on July 21, 2016

-Leslie Bednar presented the IHLS Committee calendar for July and August 2016 and explained it to the board members. She thanked retiring members for their service and dedication to members as well as professional guidance for herself.

Adjournment

-Sandy West motioned, George Trammell second. Motion passed at 6:42 pm.