



Illinois Heartland Library System

Minutes of the Illinois Heartland Library System Board

March 5, 2015

Decatur Public Library, Decatur, IL 62523

Call to Order

President James Matthews called the meeting to order at 5:04 p.m.

Roll Call

***Board Members
Attending:***

James Matthews
Nancy Huntley
Jacob Roskovensky
James Fenton
Valerie Green

***Board Members
Attending by
V-Tel:***

Leander Spearman
Sandra West
Rachel Fuller
Gary Denu

***Board Members
Attending by
Phone:***

Karen Bounds
Susan Mendelsohn
Lynda Clemmons
Susan Justice

***Board Members
Absent:***

George Trammell
Sarah Isaacs

Others Present:

Champaign: Robert Brady, Joan Bauer
Decatur Public Library: Leslie Bednar, Kimberly Townsend, Susan Palmer
Du Quoin: Troy Brown, Ellen Popit
Edwardsville: Kathy Jackson, Adrienne Elam, Chris Dawdy
Gilman-Danforth:
Illinois State Library: Karen Egan, Anne Craig
Morrison-Talbot Public Library: Elaine Steingrubey



Consent Agenda:

February (March 5, 2015) consent agenda included:

- Approval of January 27, 2015 Minutes (Attachment A)
- Approval of Bills January 2015 (Attachment B)
- Financial Reports (Attachment C)
- Human Resources Report (Attachment D)
- Operations Report (Attachment E)
- Executive Committee Report (Attachment F)
- Policy & Membership Committee Report (Attachment G)
- Finance Committee Report (Attachment H)
- Staff Activities Report (Attachment I)
- IT Report (Attachment J)
- SHARE/Dream Grant Report (Attachment K)

Motion of Approval of consent agenda: (Attachment A) Nancy Huntley moved to approve changes, Karen Bound seconded, motion approved.

Freedom of Information request

No report

FOIA

Two Freedom of Information Act requests fulfilled.

Public Comment

None

Communications

Announcement for an open house – Centralia Public Library District open house March 15. Centralia PLD received a large construction grant and did major renovations.

Application for FY2016 Area Per Capita Grant



Illinois Heartland Library System

Staff Update:

No questions or comments (Attachment L). Motion moved to accept by Nancy Huntley. Seconded by: Karen Bounds. Motion passed by roll call.

Secondary Employment:

One form for review - executive staff member provides computer consultation to friends, family, and a newspaper photography for a fee. It was determined there was no conflict. Motion moved to accept by Sandy West, seconded by Valerie Green, motion approved.

Closed Session: Motion moved to go into closed session to approve former employee settlement. Motion to enter closed session at 5:19 p.m. by Susan Justice, seconded by Gary Denué. Return to open session at 5:28 p.m. Recitation of closed session: discussed settlement with Rosemary Barczewski. Motion to approve settlement by Sandra West, seconded by Gary Denué. Motion passed by roll call: Jim Fenton—No; Rachel Fuller—Abstained.

Illinois State Library Report:

Our statewide continuing education programs are kicking off:

- Statewide Public Library Management Institute
- ILEAD USA
- Synergy

Digital Public Library of America:

- Follow the work on the ILDPLA blog
- Work continues on a partner application (ISL, CPL, UIUC and CARLI)
- Don't know the application due date as yet

Targeting Autism Forum:

- National Leadership Forum Grant from the Institute of Museum and Library Services
- Held March 4-5, 2015, at the ISL in Springfield
- Very successful; next one September 3-4
- Conference call for the Administrative Rules
- Held March 10, 2015
- Note since the IHLS board meeting: JCAR issued a "Certificate of No Objection" on March 17. New rules in place on or around April 1.

All Systems' Boards Meeting:

- May 12, 2015, ISL in Springfield and by video, 10 a.m.-3 p.m.
- All strongly encouraged to attend
- Will feature Dan Long from the General Assembly's Commission on Government



Illinois Heartland Library System

Forecasting and Accountability, and SOS Budget Office presentations

- The ISL's March 3, 2015, letter requesting the FY16 System Area and Per Capita application.
- The application should be based on FY15 funding levels.
- The application should also detail how the system will accommodate different levels of reduction: 5, 10, 15, 20, and 25%.
- The ISL does not know at this time what if any reduction the appropriation will have in FY16.
- This reduction range that should be addressed in the application (5-25%) is realistic in terms of what may be requested although the final figure may be in any range.

Committee Reports:

Facilities: - No report at this time, will meet next week.

Long Range Planning: No report – no meeting this month.

Personnel: No report – no meeting this month.

Unfinished Business:

Bylaws Article 6 Section 9, Attendance of Board Members. Motion brought forward by committee. Motion passed.

New Business:

- **Agenda Building:** To recap at the end of the meeting. We should cover next month at each meeting.
- **May 12th All Systems Meeting:** - Rachel Fuller would like for more information about the May 12th meeting to be provided at the next board meeting. Anne Craig agreed to provide. Anne asked that she be provided with the specific information needed from the board and also other library systems if possible. Jim Matthews attended last year and strongly suggests that people attend. This is a great opportunity to learn what others are doing.
- **Agenda items:** – items for the upcoming board meeting can be sent to Leslie Bednar or Jim Matthews by March 18th which is the Executive Board meeting. Also, please provide information by April 15th to be included in the April board meeting.

Public comment:

None

Adjournment:

Motion to Adjourn moved by Jacob Roskovensky, seconded by Karen Bounds.

Accepted by all, motion approved. **Meeting Adjourned @ 6:01 pm.**