



# Illinois Heartland Library System

## Operations & Facilities Committee Meeting Minutes

Date: June 27, 2016

Time: 4:00

**Members:** Charlene Topel, Gary Denué, Geoffrey Bant, James Fenton, Sarah Isaacs (chair)

**Call to Order :** 4:01 pm

### Roll Call

*Members present: Charlene Topel, Geoffrey Bant, Sarah Isaacs*

*Others present: Susan Palmer*

**Approval of Minutes** Motion to approve May 12, 2016 minutes was made by Charlene Topel, Seconded by Geoffrey Bant

### Unfinished Business

a. Southern Facility – Du Quoin

-Received Contract for the SIU- Carbondale location and having it reviewed by lawyer

b. Central Facility – Edwardsville

-Activities to spruce up the building for the upcoming events, the floors were waxed and new mulch put outside

c. Northern Facility – Champaign

- decided to leave the current sorting room the same, no changes for the ILDS delivery additions

d. ILDS contract with RAILS/CARLI

- subcontract with RAILS for ILDS Delivery has been received and is under review

### New Business

- none

### Public Comment

-none

### Announcements

-no meeting in July

### Adjournment

- Adjourned at 4:280 pm. Motion made by Geoffrey Bant, Seconded by Charlene Topel