



# Illinois Heartland Library System

## IHLS - Board of Directors Meeting

March 22, 2016

Edwardsville Office

6725 Goshen Road, Edwardsville, IL 62025

Phone: 618-656-3216

**5:00 P.M.**

***You may also attend the meeting via videoconference at the following locations:***

Champaign Office: 1704 West Interstate Drive, Champaign, IL 61822, 217-352-0047

Du Quoin Office: 500 South Madison, Du Quoin, IL, 618-985-3711

Decatur Public Library: 130 North Franklin Street, Decatur, IL 62523-1327, 217-424-2900

Effingham Public Library: 200 North Third Street, Effingham, IL 62401, 217-342-2464

Gilman-Danforth District Library (Gilman): 715 North Maple Street, Gilman, IL 60938, 815-265-7522

Illinois State Library, Gwendolyn Brooks Building, 300 South Second Street, Springfield, IL 62701, 217-785-5600

Marion Carnegie Public Library: 206 South Market Street, Marion, IL 62959, 618-993-5935

Morrison-Talbott Library (Waterloo): 215 Park Street, Waterloo, IL 62298, 618-939-6232

Olney Public Library: 400 West Main Street, Olney, IL, 62450, 618-392-3711

### AGENDA

- |         |             |   |
|---------|-------------|---|
| 5:00 PM |             | 1. Call To Order  |
| 5:01 PM | Action      | 2. Roll Call  |
| 5:05 PM | Action      | 3. Consent Agenda   |
|         |             | All items listed under the Consent Agenda are considered routine by the Board and will be enacted by one motion. Committee and Staff reports may also be included as information items. Detailed information on all items is included in the meeting packet. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the consent agenda for discussion. |
|         |             | a. Approval of February 23, 2016 Minutes ( <b>Attachment 3.0</b> )  |
|         |             | b. HR Report ( <b>Attachment 3.1</b> )  |
|         |             | c. SHARE/Dream Grant Report ( <b>Attachment 3.2</b> )   |
|         |             | d. Staff Activity Report ( <b>Attachment 3.3</b> )  |
|         |             | e. Membership Report ( <b>Attachment 3.4</b> )  |
|         |             | f. Operations Report ( <b>Attachment 3.5</b> )  |
| 5:15 PM | Action      | 4. Approval of Bills February 2016 ( <b>Attachment 4.0</b> )  |
|         | Action      | 5. Financial Reports ( <b>Attachment 5.0</b> )  |
|         | Information | 6. FOIA Update  |
|         | Information | 7. Public Comment   |
| 5:30 PM | Information | 8. Communication  |
|         |             | 9. Staff Report   |
| 5:40 PM | Action      | a. Staff Update ( <b>Attachment 9.0</b> )   |
| 5:45 PM | Action      | b. Secondary Employment – IHLS Staff (This portion of the meeting may be held in executive session pursuant to Section 5 ILCS 120 § 2(c)(1))  |

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Du Quoin, IL 62832  
618-985-3711

Edwardsville Office:  
6725 Goshen Road  
Edwardsville, IL 62025  
618-656-3216

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|---------|-------------|--|
| 5:50 PM | Action      | c. Personnel (This portion of the meeting may be held in executive session pursuant to Section 5 ILCS 120 § 2(c)(1)) |
| 5:55 PM | Information | 10. Illinois State Library Report  |
| 6:05 PM | Information | 11. Committee Reports  |
|         |             | a. Executive   |
|         |             | b. Finance   |
|         |             | c. Membership & Policy   |
|         |             | d. Facilities & Operations   |
|         |             | e. Personnel   |
|         |             | f. Nominating  |
| 6:15 PM | Information | 12. Board Citation Review  |
|         |             | a. Americans with Disabilities Act – <i>Lynda Clemmons, Susan Justice</i>  |
| 6:20 PM |             | 13. Unfinished Business  |
|         | Action      | a. Open Board Seat   |
|         | Information | b. Proposed Bylaws Change ( <b>Attachments 13.0 and 13.1</b> )   |
|         |             | c. FY2016 IHLS Funding ( <b>Attachments 13.2 and 13.3</b> )  |
|         |             | 14. New Business   |
| 6:30 PM | Action      | a. Revised FY2016 Budget Narrative ( <b>Attachment 14.0</b> )  |
|         | Action      | b. Revised FY2016 Plan of Service ( <b>Attachment 14.1</b> )   |
|         | Action      | c. IMSA Narrative and Timetable ( <b>Attachment 14.2</b> )   |
|         | Information | d. Proposed Membership Criteria Revision ( <b>Attachment 14.3</b> )  |
|         | Information | e. IHLS Active Shooter Report ( <b>Attachment 14.4</b> )   |
| 7:00 PM | Information | 15. Agenda Building  |
|         | Information | 16. Public Comment   |
| 7:15 PM | Information | 17. Announcements  |
| 7:20 PM | Action      | 18. Adjournment  |

*The Illinois Heartland Library System strives to ensure that its meetings are accessible to individuals with disabilities. If you are an individual with a disability and require assistance to observe or participate in this meeting, please contact any system office at least 48 hours prior to the start of the meeting with your specific request.*