



# Illinois Heartland Library System

## ILLINOIS HEARTLAND LIBRARY SYSTEM BOARD MINUTES

DATE: February 23, 2016

TIME: 5:00 pm

- **Champaign Office:** 1704 W. Interstate Drive, Champaign, IL 61822, 217-352-0047
- **Du Quoin Office:** 500 S. Madison, Du Quoin, IL, 618-985-3711
- **Edwardsville Office:** 6725 Goshen Road, Edwardsville, IL 62025, 618-656-3216
- **Decatur Public Library:** 130 North Franklin Street, Decatur, IL 62523-1327, 217-424-2900
- **Effingham Public Library:** 200 N. Third Street, Effingham, IL 62401, 217-342-2464
- **Gilman-Danforth District Library (Gilman):** 715 North Maple Street, Gilman, IL 60938, 815-265-7522
- **Illinois State Library,** Gwendolyn Brooks Bldg., 300 South 2<sup>nd</sup> Street, Springfield, IL 62701, 217-785-5600
- **Marion Carnegie Public Library:** 206 South Market Street, Marion, IL 62959, 618-993-5935
- **Morrison-Talbott Library (Waterloo):** 215 Park Street, Waterloo, IL 62298, 618-939-6232
- **Olney Public Library:** 400 West Main Street, Olney, IL 62450, 618-392-3711

Agenda Item	Motion	Result
3	Approve the February 23, 2016, Consent Agenda a. Approval of February 4, 2016 Minutes b. HR Report c. SHARE/Dream Grant Report d. Staff Activity Report e. IT Report	Approved
4	Approve the January 2016 Bills	Roll Call – Approved
5	Accept the Financial Reports	Approved
9.a	Accept the Staff Update	Approved
14.d	Proceed with the disposal of surplus items	Roll Call – Approved
18	Adjourn	Roll Call - Approved

**Call to Order** Leander Spearman called the meeting to order at 5:00 p.m.

### Roll Call

#### Board Members:

Edwardsville: Leander Spearman, Mary Barteau, Lynda Clemmons, Gary Denué, Jim Fenton, Tina Hubert, and Susan Justice

Champaign: Geoffrey Bant, Sarah Isaacs

Du Quoin: Sandy West

Effingham: Charlene Topel

Illinois State Library: Rachel Fuller

Marion: George Trammel

Absent: Clyde Hall (excused)

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6725 Goshen Road  
Edwardsville, IL 62025  
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Other Attendees:

Champaign: Joan Bauer

Du Quoin: Ellen Popit

Edwardsville: Leslie Bednar, Julia Pernicka, Troy Brown, Brandon Chapman, Chris Dawdy, Colleen Dettenmeier, Adrienne Elam, Kathy Jackson, Rhonda Johnisee, Shirley Paden, Susan Palmer, Linda Petty, Brant Wingerter, Lesley Zavediuk

Illinois State Library: Pat Boze, Cyndi Colletti, Lawren Tucker

**Consent Agenda**

Susan Justice motioned to accept the consent agenda, Gary Denu seconded. Motion passed.

**Approval of Bills January 2016**

Jim Fenton motioned to approve the bills, Tina Hubert seconded. Report was accepted and passed by roll call vote.

**Financial Reports**

Sandy West motioned to accept the Financial Report. Lynda Clemmons seconded. Motion passed.

**FOIA Update**

None

**Public Comment**

Troy Brown and Susan Palmer commended Leslie Bednar the work she has done behind the scene and on her communication to staff during this time.

**Communication**

Leslie Bednar shared an article and recognized the Illinois Fire Service Institute and Lian Ruan on making it to the finals for National Medal for Museums and Library Service! Ms. Bednar also shared an email from the Effingham Public Library thanking us for the lunch to show our appreciation and recognize their support in allowing us to hold our board meetings there.

**Staff Report**

Staff Update

Susan Justice motioned to accept the Staff Update, Lynda Clemmons seconded. Motion passed.

Secondary Employment

None

Personnel

None

**Illinois State Library Report**

Lawren Tucker indicated the only item to note was the FY16 funding memo in Unfinished Business.

**Committee Reports**

Executive

Leander Spearman reported that they are still looking at staffing. Hoping to schedule joint IHLS Executive Committee and SHARE Executive Committee meeting to discuss mutual concerns.

### Finance

Sandy West reported that Finance met. They accepted payments, finalized revisions to the bylaws, and they are working to make sure policies on the website are parallel to what they are working on.

### Membership & Policy

Ellen Popit reported that they did meet. They selected Susan Justice as Chair, discussed the certification process, and looked at the policy for revisions.

### Facilities & Operations

Sarah Isaacs reported that there were no major issues with any of the facilities. There will be a surplus items later in the agenda.

### Personnel

Did not meet.

### Nominating Committee

Leslie Bednar reported that Amanda McKay submitted a report as chair of the Nominating Committee. An interest survey was distributed to the membership.

## **Board Citation Review**

After today, two remaining citations are scheduled. At the March meeting, Lynda Clemmons and Susan Justice will present Americans with Disabilities Act. Sarah Isaacs and Sandy West will present Illinois Human Rights Act at the April meeting.

Leander Spearman reviewed Public Officer Prohibited Activities (50 ILCS 105).

## **Unfinished Business**

### **FY2016 IHLS Funding**

There were no questions or comments from the board. Leslie discussed the letter from the Illinois State Library (Attachment 10) on what is required to submit. The edited documents are due March 30, 2016.

## **New Business**

### Moving on Up: eResources Soar in IHLS

Lesley Zavediuk presented IHLS' plan to expand eResources in IHLS.

### Expanding Horizons by Using Technology in Delivery

Brant Wingerter gave a presentation and demonstrated the new iPads the drivers will use to keep track of statistics in delivery.

### Surplus Items

Sarah Isaacs reported the Facilities and Operations Committee recommends acceptance of the surplus items on the attached list (Attachment 14.1). Items will be placed on auction. Tina Hubert made a motion to proceed with the disposal of surplus items, Susan Justice seconded. Motion passed by a roll call vote.

### Open Board Seat

Leander Spearman reported he is seeking suggestions to fill the vacant school library representative seat vacated by Alayna Davies-Smith. He hopes to have a name to bring forth next month.

## **Agenda Building**

Please send information in as quickly as possible to Leslie Bednar.

## **Public Comment**

None

## **Announcement**

Please contact Leslie Bednar when scheduling committee meetings in the interim.

**Adjournment**

Sandy West motioned to adjourn, Gary Denu seconded. Motion passed with a roll call vote. Meeting adjourned at 6:05.