



# Illinois Heartland Library System

## IHLS - Board of Directors Meeting

June 28, 2016

Edwardsville Office

6725 Goshen Road, Edwardsville, IL 62025

Phone: 618-656-3216

**5:00 P.M.**

***You may also attend the meeting via videoconference at the following locations:***

Champaign Office: 1704 West Interstate Drive, Champaign, IL 61822, 217-352-0047

Du Quoin Office: 500 South Madison, Du Quoin, IL, 618-985-3711

Decatur Public Library: 130 North Franklin Street, Decatur, IL 62523-1327, 217-424-2900

Effingham Public Library: 200 North Third Street, Effingham, IL 62401, 217-342-2464

Gilman-Danforth District Library (Gilman): 715 North Maple Street, Gilman, IL 60938, 815-265-7522

Illinois State Library, Gwendolyn Brooks Building, 300 South Second Street, Springfield, IL 62701, 217-785-5600

Marion Carnegie Public Library: 206 South Market Street, Marion, IL 62959, 618-993-5935

Morrison-Talbott Library (Waterloo): 215 Park Street, Waterloo, IL 62298, 618-939-6232

Olney Public Library: 400 West Main Street, Olney, IL, 62450, 618-392-3711

### AGENDA

- |         |             |   |
|---------|-------------|---|
| 5:00 PM |             | 1. Call To Order  |
| 5:01 PM | Action      | 2. Roll Call  |
| 5:05 PM | Information | 3. Welcome to New Board Member Mary Beil  |
|         | Action      | 4. Consent Agenda   |
|         |             | All items listed under the Consent Agenda are considered routine by the Board and will be enacted by one motion. Committee and Staff reports may also be included as information items. Detailed information on all items is included in the meeting packet. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the consent agenda for discussion. |
|         |             | a. Approval of May 24, 2016 Minutes ( <b>Attachment 4.1</b> )   |
|         |             | b. SHARE/Dream Grant Report ( <b>Attachment 4.2</b> )   |
|         |             | c. Staff Activity Report ( <b>Attachment 4.3</b> )  |
|         |             | d. Operations Report ( <b>Attachment 4.4</b> )  |
| 5:15 PM | Action      | 5. Approval of Bills May 2016 ( <b>Attachment 5.1</b> )   |
|         | Action      | 6. Financial Reports ( <b>Attachment 6.1</b> )  |
|         | Information | 7. FOIA Update  |
|         | Information | 8. Public Comment   |
| 5:30 PM | Information | 9. Communication  |
|         |             | 10. Staff Report  |
| 5:40 PM | Action      | a. Staff Update ( <b>Attachment 10.1</b> )  |
| 5:45 PM | Action      | b. Secondary Employment – IHLS Staff (This portion of the meeting may be held in executive session pursuant to Section 5 ILCS 120 § 2(c)(1))  |

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|---------|-------------|---|
| 5:50 PM | Action      | c. Personnel (This portion of the meeting may be held in executive session pursuant to Section 5 ILCS 120 § 2(c)(1))  |
| 5:55 PM | Information | 11. Illinois State Library Report   |
| 6:05 PM | Information | 12. Committee Reports <ul style="list-style-type: none"> <li>a. Executive</li> <li>b. Finance</li> <li>c. Membership &amp; Policy</li> <li>d. Facilities &amp; Operations</li> <li>e. Personnel</li> </ul>  |
| 6:20 PM | Information | 13. Unfinished Business <ul style="list-style-type: none"> <li>a. State Budget Situation</li> <li>b. FY2017 System Area &amp; Per Capita Grant Application                     <ul style="list-style-type: none"> <li>• Budget and Budget Narrative (<b>Attachment 13.1</b>)</li> <li>• Plan of Service (<b>Attachment 13.2</b>)</li> </ul> </li> <li>c. FY2017 Health Insurance</li> <li>d. Personnel (This portion of the meeting may be held in executive session pursuant to Section 5 ILCS 120 § 2(c)(11))</li> <li>e. Facilities (This portion of the meeting may be held in executive session pursuant to Section 5 ILCS 120 § 2(c)(5))</li> <li>f. Executive Director Evaluation</li> </ul> |
|         | Action      |   |
|         | Information |   |
|         | Action      |   |
|         | Information | 14. New Business <ul style="list-style-type: none"> <li>a. FY2017 Liability Insurance (<b>Attachment 14.1</b>)</li> <li>b. IHLS Personnel Code (<b>Attachment 14.2</b>)</li> <li>c. IHLS FY2017 Board Meeting Dates (<b>Attachment 14.3</b>)</li> <li>d. IHLS FY2017 Holidays (<b>Attachment 14.4</b>)</li> <li>e. IHLS FY2017 Prevailing Wage Resolution (<b>Attachment 14.5</b>)</li> <li>f. IHLS FY2017 System Attorneys (<b>Attachment 14.6</b>)</li> <li>g. Acknowledgement of Retiring Board Members</li> </ul>   |
| 6:35 PM | Action      |   |
|         | Information |   |
|         | Action      |   |
|         | Action      |   |
|         | Action      |   |
|         | Action      |   |
|         | Action      |   |
| 7:00 PM | Information | 15. Agenda Building   |
|         | Information | 16. Public Comment  |
| 7:15 PM | Information | 17. Announcements <ul style="list-style-type: none"> <li>a. July 21 (9 a.m. – 11:30 a.m.) – New Board Member Orientation</li> <li>b. July 21 (11:30 a.m. – 4 p.m.) – All Board Training with Pat Wagner</li> <li>c. IHLS Committee Calendar July and August, 2016 (<b>Attachment 17.1</b>)</li> </ul>   |
| 7:20 PM | Action      | 18. Adjournment   |

*The Illinois Heartland Library System strives to ensure that its meetings are accessible to individuals with disabilities. If you are an individual with a disability and require assistance to observe or participate in this meeting, please contact any system office at least 48 hours prior to the start of the meeting with your specific request.*