

FY2014 IHLS Board Survey

The IHLS Board of Directors meeting is set for the fourth Tuesday of the month at 6 p.m. To determine if this time remains most convenient for current members, please indicate which start times are agreeable with your schedule on the fourth Tuesday of the month. Mark all times that apply.		
Answer Options	Response Percent	Response Count
4:00 p.m.	53.3%	8
4:30 p.m.	46.7%	7
5:00 p.m.	60.0%	9
5:30 p.m.	66.7%	10
6:00 p.m.	86.7%	13
6:30 p.m.	26.7%	4
7:00 p.m.	20.0%	3
Other (please specify)		3

Additional (other) responses:

- Anything before 5:30, I would always have to attend by Vtel
- Committee meetings could be same day, earlier time
- The earlier the better so we can return home safely. 2:00 would OK too. Systems used to meet during the daytime, as does RAILS now. Librarians were given "Professional" time from jobs.

Requests have been made that IHLS provide light snacks and beverage options in addition to bottled water. With the understanding that food at board meetings would be budget-conscious, please indicate your preference and provide additional comments in the box below.		
Answer Options	Response Percent	Response Count
Yes, we should have light snacks and additional beverage options at board meetings.	66.7%	8
No, we should provide only bottled water at board meetings.	33.3%	4
Other (please specify)		5

Additional (other) responses:

- coffee at least
- Water, coffee, tea
- Many of us drive long distances and would appreciate a snack.
- Makes no difference to me. More trouble for the staff. Sometimes a cookie would be nice.
- We generally get our dinner on the way, so water is all I need.

The current practice is to send out a single board packet prior to the meeting that contains as many supporting documents as available in advance of the meeting. Do you prefer a single large document sent all at once or would you prefer documents emailed to you one at a time as they become available?

Answer Options	Response Percent	Response Count
I prefer to receive a single document sent as a packet.	78.6%	11
I prefer to receive individual documents sent as they are available.	21.4%	3
Other (please specify)		3

Additional (other) responses:

- It doesn't really matter, so long as they're in a timely manner and are clearly marked as to where in the agenda they are ordered.
- Always continue to include supporting information. Perhaps send as available, then again as single large packet in case someone does not catch an earlier e-mail, or is traveling and not able to access earlier e-mails.
- I would lose documents sent piecemeal. I like them to come all at once. I don't have the luxury of spreading them out to read over several days.

In an effort to improve meeting efficiency, would you find it helpful to have the following parenthetical statements added to agenda topics: (Action Item) (Information Item)

Answer Options	Response Percent	Response Count
Yes, please add the statement when appropriate.	85.7%	12
No, do not add the statement when appropriate.	14.3%	2

If individual meeting documents were posted in advance on the IHLS web site, would you prefer to access the documents from the web site or from an email sent to the board list?

Answer Options	Response Percent	Response Count
I prefer to retrieve meeting documents from the IHLS web site.	14.3%	2
I prefer to retrieve meeting documents from an email sent to the board list.	28.6%	4
I like the flexibility of having documents available from both access points.	57.1%	8