



Illinois Heartland Library System
Executive Committee Meeting
October 15, 2012

Present: Karen Bounds, President
Brock Peoples, Vice President
Janet Hasten, Secretary
Nina Wunderlich, Treasurer
Jacob Roskovensky, At-Large Member

Leslie Bednar
Peggy Durst

Karen Bounds called the meeting to order at 3:35 p.m.

Public Comments:

None.

Minutes:

Nina Wunderlich moved that the Committee approve the minutes of the September 17, 2012 meeting. Brock Peoples seconded the motion. The motion passed unanimously by voice vote.

FY2013 Funding Update:

Leslie Bednar reported that the System received \$379,000.00+ (approximately 11.27%) toward the FY2013 Area & Per Capita allocation. We still await the remaining funds for FY2012.

Responses to Illinois State Library Re: FY2013 A&PC Grant Application

Leslie received a letter near the end of September with questions asking for clarification and additional information concerning the System's FY2013 Area & Per Capita Grant Application. Our response is due by December 1st. IHLS staff met, tasks were assigned, and responses are due to Peggy by November 1.

(Janet Hasten joined the meeting at 3:40 p.m.)

The response will include several items that will need Board action, including additions to our plan of service, change in Membership Criteria and a detailed timeline on Facilities. Karen stated that the Facilities Committee met on Thursday, October 11, and determined that staff will develop the timeline (with feedback from the Facilities Committee) for presentation to the Board at the November Board meeting

Board members will receive a copy of the IHLS response to the ISL questions re: A&PC Grant prior to the November meeting.

Carterville Office:
607 S. Greenbriar Road
Carterville, IL 62918
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Champaign Office:
1704 West Interstate Drive
Champaign, IL 61822
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Decatur Office:
345 West Eldorado Street
Decatur, IL 62522
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Edwardsville Office:
6725 Goshen Road
Edwardsville, IL 62025
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OMA and FOIA

Leslie had a conversation with Pat Norris and Pat Boze of the Illinois State Library concerning FOIA and OMA officers. At RAILS, Board members serve as FOIA and OMA officers, with staff back up. IHLS may need to ask Board members to serve in this capacity, rather than staff.

Set Days and Time of Committee Meetings

Karen will discuss this with Committee chairs.

Since Brock will be unavailable on Monday evenings after the first of the year, Karen will set up a Doodle poll to determine a good day/time for Executive Committee meetings.

SPLMI

At the recent ILA Conference, Jesse White, Secretary of State and State Librarian, announced that funding is available for SPLMI (Small Public Library Management Institute) and the conference will be held in June 2013. No word has been received on whether the Bradley Institute will also be funded.

LLSAP

The four separate databases have been merged together and a team of staff will be reviewing those merged files. The merge will be performed several times with a goal of obtaining a database that is as clean as possible.

A letter will be sent to each full SHARE member explaining FY2013 fees. Payment options include monthly, quarterly, or annually. They will also receive information on the amount of their library's portion of the former LLSAP reserve fund and be advised that the funds can be applied toward their invoice, a one-time equipment purchase or save until next year.

IHLS staff training will be held for four days in November. When this is completed, we will have a much better picture of how to handle member training and where it should be held. Temporary equipment will be obtained for member library training that will accommodate up to five users. We will use a combination of mobile equipment and our existing training rooms as much as possible, if the bandwidth allows it.

Operations Report.

No report.

Facilities Report

No report.

Draft Board Agenda

The committee reviewed and revised the draft Board agenda.

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Public Comment:**Adjournment:**

Brock Peoples moved that the meeting adjourn at 4:37 p.m. Janet Hasten seconded the motion. The motion passed unanimously by voice vote.