



Illinois Heartland Library System  
Executive Committee Meeting  
November 19, 2012

Present: Karen Bounds, President  
Brock Peoples, Vice President  
Janet Hasten, Secretary  
Nina Wunderlich, Treasurer  
Jacob Roskovensky, At-Large Member

Leslie Bednar  
Peggy Durst

Karen Bounds called the meeting to order at 7:30 p.m.

**Public Comments:**

None.

**Minutes:**

Janet Hasten moved that the Committee approve the minutes of the October meeting. Nina Wunderlich seconded the motion. The motion passed unanimously by voice vote.

**Updated Committee List:**

Some committee assignments have been changed. Brock Peoples will now serve on the Finance Committee. A new list will be included in the Board packet.

**Responses to Illinois State Library Re: FY2013 A&PC Grant Application:**

Leslie reviewed the draft of the IHLS response to the Illinois State Library's request for additional information. Most changes were to the Plan of Service, some involving more explanation or added activities and projects. This will need to be endorsed at the Board meeting. Additional information includes:

- Facilities timetable for retention and closure of buildings.
- Salary Survey.

Those two pieces will be inserted in the Board packet as well as answers to their other questions, which are more financial.

**Funding Update:**

IHLS has received approximately 99.979% of funding for FY12. We are still short about \$700. Ramona Rollins is discussing this with Greg McCormick at ISL.

We have received payments for FY13 in a much more timely manner than prior years.

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**IMRF Rate Update:**

Each Fall we receive a statement from IMRF advising us of next year's rate. We budgeted 23% for the employer's share and our rate will be 25.5%. So there is a slight increase.

**Internal Controls Letter From Auditors:**

This will be discussed at the Finance Committee meeting.

**Operations Report.**

No report.

**Facilities Report**

Janet Hasten told the Committee that the timeline that will go to the Board is fairly detailed and gives activities on a monthly basis. The Committee also prepared an assessment of space considerations needed to replace the Carterville office.

**Draft Board Agenda**

The committee reviewed and revised the draft Board agenda.

**Public Comment:**

**Adjournment:**

The meeting adjourned at 8:45 p.m.

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