

Illinois Heartland Library System
Executive Committee Meeting
January 20, 2014

Linda McDonnell called the meeting to order at 4:36 p.m.

Roll Call.

Present: Linda McDonnell, President
Betsy Mahoney, Vice President
Susan Mendelsohn, Treasurer
Karen Bounds, Member At-Large

Absent: Leslie Bednar
Jim Matthews, Secretary

Public Comment.

None.

Minutes.

Betsy Mahoney moved that the minutes be approved. Susan Mendelsohn seconded the motion. The motion passed unanimously by voice vote.

Staffing Update.

Kathy Jackson began employment as Human Resources Coordinator the last week of December, 2013, and Susan Palmer will begin employment as Operations Director January 21, 2013.

Staff Evaluation Process Update.

The first staff evaluation process is moving along according to schedule.

Long Range Planning Update.

The ad hoc Long Range Planning Committee determined we will begin the process with a 1-day board retreat to allow board to focus on goals of the long range planning project.

LLSAP Update.

Palestine Public Library and Frank Bertetti Benld Public Library went live on Polaris in December 2013. There are 21 libraries currently on the list to migrate to SHARE within the next three years.

Operations Update.

Delivery staff are caught up from the heavy volume from the holidays and weather closures.

Facilities Update.

A new logo was installed on the outside of the Edwardsville building, and updated signage will be placed on the brick wall in the front lot. Four HVAC units were replaced on the Edwardsville building in January.



Two units stopped operating in December and with no further repairs possible we gathered bids and contracted for four units to be replaced this month. Estimated total for the work is \$32,000.

Grants Update.

There are currently 14 non SHARE members and 146 RAILS members participating in the Axis 360 consortium for RAILS, and 120 SHARE members utilizing the 3M Cloud as part of the E-Read Illinois grant.

Review Agenda for January Board Meeting.

The Committee reviewed the Board agenda.

Public Comment.

None.

Announcements.

Linda reminded members of the Trustee Forum February 22 in Springfield, and the ILA Legislative Breakfast February 21 in Edwardsville.

Adjourn.

Karen Bounds moved that the meeting adjourn. Betsy Mahoney seconded the motion. The meeting adjourned at 5:19 p.m.