



Illinois Heartland Library System
Executive Committee Special Meeting
August 20, 2012

Present: Karen Bounds, President
Brock Peoples, Vice President
Janet Hasten, Secretary
Nina Wunderlich, Treasurer

Leslie Bednar
Peggy Durst

Karen Bounds called the meeting to order.

There were no public comments

Minutes:

Janet Hasten moved that the Committee approve the minutes. Brock Peoples seconded the motion. The motion passed by voice vote.

Committee Assignments:

The Committee discussed committee assignments for the current fiscal year. Karen will compile a complete list to include in the Board packet.

FY13 Executive Committee Meeting Schedule:

Nina Wunderlich moved that the Committee approve the Executive Committee meeting schedule. Janet Hasten seconded the motion. The motion passed by voice vote.

Audit Update:

Leslie Bednar reported that work is progressing nicely toward preparation for the audit. Auditors will begin fieldwork next week. The audit will take place in the Champaign office. A report should be available prior to the September 25 Board meeting, so that the Board can approve it for the IHLS Annual Report due at the Illinois State Library by September 30.

The closing date for new positions, including the Chief Fiscal Officer was Friday, August 17.

Polaris Update:

The SHARE Bibliographic and Cataloging Standards Committee, along with the SHARE Circulation Committee met in Decatur on August 17. They are making decisions about database parameters so that staff can begin creating profiles for all participating libraries.

Carterville Office:
607 S. Greenbriar Road
Carterville, IL 62918
618-985-3711

Champaign Office:
1704 West Interstate Drive
Champaign, IL 61822
217-352-0047

Decatur Office:
345 West Eldorado Street
Decatur, IL 62522
217-429-2586

Edwardsville Office:
6725 Goshen Road
Edwardsville, IL 62025
618-656-3216

Operations Update:

Leslie Bednar and Juliette Douglas attended the pre-bid meeting at the Illinois State Library for those who wish to bid on providing statewide delivery service. Five or six vendors were present.

Facilities Update:

Leslie Bednar and Juliette Douglas met with representatives of John A. Logan College to discuss the lease for the Carterville office.

Review Draft Agenda:

Leslie Bednar reviewed the draft agenda with the Committee.

Public Comment:

None.

Adjournment:

Nina Wunderlich moved that the meeting adjourn. Brock Peoples seconded the motion. The motion passed unanimously by voice vote.