

MEMO TO: IHLS Board of Directors
FROM: Leslie Bednar
DATE: November 23, 2013
RE: Staffing Update

We are continuing to hire Courier Drivers for the Decatur and Du Quoin hubs. Please let me know if you have any questions about specific employees and I will provide as much information as I am able.

Thank you.

Resignations, Terminations and Retirements:

None

New Hires:

Employee Name: Steve Goodman
Classification: Courier Driver (Part Time—18 hours/week)
Project/Location: Operations/Champaign (Decatur Hub)
Start Date: November 20, 2013
Salary: \$9.99/hour

Employee Name: Faith Nelson
Classification: Page (Part Time—18 hours/week)
Project/Location: Operations/Champaign
Start Date: October 28, 2013
Salary: \$8.46/hour

Employee Name: Steve Woosley
Classification: Courier Driver (Part Time—18 hours/week)
Project/Location: Operations/Edwardsville
Start Date: November 18, 2013
Salary: \$9.99/hour

Promotions/Change in Position:

None