



FACILITIES COMMITTEE MEETING
Minutes

November 14, 2011, 6:00 p.m. (via phone)

Committee members attended through telephone conference call.
Phone connection: 1.800.444.2801 | Conference code: 3892694

Members: Joshua Mikeworth, Chair
Troy Brown,
Dick Helton,
Tom Turner

1. Call to order.

2. Roll call. Attending: Joshua Mikeworth, Dick Helton, Tom Turner, Karen Bounds, Joan Rhoades, Leslie Bednar. Absent: Troy Brown.

3. Champaign Facility. Weigh cost of repairs vs. marketability of property. —Motion: Contact Advanced Wayne Cain & Sons for \$4,500 temporary patch to the area that is 24 x 24. Made by Turner, Second: Helton. Motion Passed.

--Staff will contact contractor to learn how long a temporary patch would last and estimated start date.

--Staff will contact real estate professional to get realistic value of property.

4. Decatur Facility. Repairs are much more in-depth. Possibility that functions could be housed at Decatur Public Library, with compensation for leasing space.

--Staff will acquire estimates of property value from real estate professionals.

--Staff to discuss possibility of leasing space for current operations at Decatur Public Library.

Motion: Table repairs until we know what Decatur Public Library has to offer in terms of facilities. Made by: Helton, Second: Turner. Motion Passed.

5. Facilities Analysis: Reviewed RAILS facilities evaluation.

<http://railslibraries.info/sites/default/files/Document%209.1%20RAILS%20IFF%20Facilities%20Planning%20Report.pdf>

--Staff to begin gathering data regarding building costs, square footage, working drawings of each building, utilities. Decatur and Edwardsville offices have formal appraisals. Is there an appraisal for Champaign office?

--Use the RAILS report as a template for data gathering.

Carterville Office:
607 S. Greenbriar Road
Carterville, IL62918
618-985-3711

Champaign Office:
1704 West Interstate Drive
Champaign, IL61822
217-352-0047

Decatur Office:
345 West Eldorado Street
Decatur, IL62522
217-429-2586

Edwardsville Office:
6725 Goshen Road
Edwardsville, IL62025
618-656-3216



6. **New Business:** Leslie reported on progress of renovations at Carterville office. Landlord continues to offer lease for FY13, however if IHLS is not interested, they will move forward with plans to further renovate the space.

--Staff looking at alternative office space in the area to make a decision early 2012.

7. **Announcements.** None

8. **Adjournment:** Adjourned at 7:09 p.m.

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