



FACILITIES COMMITTEE MEETING
Minutes

February 6, 2012 7:00 p.m. (via phone)

Committee members attended through telephone conference call.
Phone connection: 1.800.444.2801 | Conference code: 3892694

Members: Joshua Mikeworth, Chair
Troy Brown
Juliette Douglass
Dick Helton
Tom Turner

1. **Called to order at 6:02pm.**
2. **Roll call.** Attending: Joshua Mikeworth, Troy Brown, Juliette Douglass, Dick Helton, Tom Turner, Karen Bounds, Leslie Bednar.

Joshua opened by welcoming Juliette Douglas to the committee

3. **Approval of Minutes.** Minutes of the January 23, 2012 meeting of the Facilities Committee were reviewed. Dick Helton moved to approve the minutes as written. Troy Brown Seconded. Motion carried.
4. **Facilities Information/Analysis.** Discussion ensued regarding the information available from existing appraisals of all facilities. It was noted that though no longer owned, information from the Carterville facility should still be gathered to assess the needs/usage trends of the system.

Rolling Prairie had a full assessment of the Decatur property generated by forensic engineer from Chicago. An appraisal is on order. An appraisal of the Champaign office has been ordered as well.

Juliette has contacted the chief repair person at each facility regarding repair information and history and that data is being compiled.

It was determined that one of the most pressing needs of the buildings was the conditions of the roofs, particularly at the Decatur and Champaign Offices.

Carterville Office:
607 S. Greenbriar Road
Carterville, IL62918
618-985-3711

Champaign Office:
1704 West Interstate Drive
Champaign, IL61822
217-352-0047

Decatur Office:
345 West Eldorado Street
Decatur, IL62522
217-429-2586

Edwardsville Office:
6725 Goshen Road
Edwardsville, IL62025
618-656-3216



Troy recommended compiling a photo journal of existing conditions of facilities and equipment.

Joshua asked the committee to review if the technological demands and anticipated technological needs can be met at each of the existing facilities.

Juliette recommended a weight of scoring methodology to be developed as in similar assessment plans. This was agreed upon by the committee.

5. **New Business.** There was no new business.
6. **Adjournment.** Tom Turner moved to adjourn and Dick Helton seconded. Motion carried. Meeting adjourned at 6:37 p.m.

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