



Operations & Facilities Committee Minutes

Date: May 12, 2016

Time: 4:00

Members:

Sarah Isaacs, Chair
Charlene Topel
Gary Denué
Geoffrey Bant
James Fenton

Call to Order

4:02 pm

Roll Call

Members present: Charlene Topel, James Fenton, Sarah Isaacs
Others present: Susan Palmer, Zach Schleicher from SIUE - LASA

Approval of Minutes

Motion to approve April 11, 2016 minutes was made by James Fenton, Seconded by Sarah Isaacs. Motion passed

Unfinished Business

- a. Southern Facility – Du Quoin
 - i. There was a roof leak and the landlord repaired it. Recently, an additional roof leak was discovered and the landlord was contacted again.
- b. Central Facility – Edwardsville
 - i. Preparing for the ILDS contract, including necessary changes that will allow for 5 days a week delivery for all libraries
- c. Northern Facility – Champaign
 - i. Requested a quote for door modification to allow for the ILDS delivery
- d. SIUE LASA Mapping Project –
 - i. A presentation on potential delivery routes based on various start locations including 2 hubs and 3 hubs, comparison of vehicle costs, facility costs and driver costs
 - ii. The routes were created assuming 5 day a week service to all of IHLS libraries
- e. ILDS contract with RAILS/CARLI
 - i. No contract has been received by RAILS regarding the ILDS delivery

New Business

None

Public Comment

None

Announcements

Next meeting will be June 13 at 4pm

Adjournment

Adjourned at 4:40 pm. Motion made by Charlene Topel, Seconded by James Fenton. Motion passed.

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