



Facilities & Operations Committee

March 21, 2016 Minutes

4:00 pm

Called to order 4:01

Attendance: Sarah Isaacs, Geoffrey Bant, James Fenton, Charlene Topel

Absent: Gary Denué

IHLS Staff: Susan Palmer

Approval of Minutes of February 8, 2016 motioned by Charlene Topel to accept, seconded by Geoffrey Bant – motion carried.

No public comment.

Ongoing business:

A. Northern Facility – Champaign

- a. Getting bids for doors for the print room shop that will become the ILDS room. We are now thinking to leave the wall intact so that we have a dedicated area for ILDS items. Champaign is going to become the drop point for all ILDS items.

B. Central Facility – Edwardsville

- a. Bids were gathered for landscaping contract. A new company “won” the bid. This will be done in all locations in order to make sure we have the best possible prices.

C. Southern Facility – Du Quoin

- a. iPads are being used in the Du Quoin hub by the drivers to collect daily statistics. It is going well and increases efficiency substantially.
- b. Susan Palmer and Leslie Bedner met with Kurt Schroeder from Greenfelder Attorneys at Law about the next steps involved with disentangling IHLS from the current lease in Du Quoin.

D. SIUE LASA Mapping Project –

- a. Met with SIUE LASA (Laboratory of Applied Spatial Analysis) to further create and update data in order to begin creating routes from hubs.

New Business:

A. ILDS Contract

- a. RAILS was awarded the contract for the Illinois Library Delivery Service (ILDS). IHLS will be a subcontractor under RAILS to provide delivery to the IHLS CARLI (Consortium of Academic and Research Libraries in Illinois) members.

No public comment.

No member comment.

Meeting adjourned at 4:44 pm (James Fenton moved to adjourn, seconded by Geoffrey Bant – motion carried)