



# Illinois Heartland Library System

**ILLINOIS HEARTLAND LIBRARY SYSTEM  
FINANCE COMMITTEE MEETING**  
Wednesday, October 16, 2013 at 3:30p.m.

(via phone, Adobe Connect, and at the office listed below)  
Phone connection: 1.800.444.2801 | Conference code: 3892694  
Adobe Connect Link: <http://webjunctionillinois.adobeconnect.com/finance/>  
Office location: 6725 Goshen Road, Edwardsville, IL 62025-7707

Members:

Susan Mendelsohn, Chair  
Libby Letterly  
Jacob Roskovensky  
George Trammell  
Nina Wunderlich

AGENDA

1. Roll Call
2. Minutes of September 23, 2013
3. Public comments
4. Review of Paid Bills and Credit Card Summary for September
5. Review of September 2013 Financial Statements
6. Review of Second Audit Report/Responses (Martin Hood Friese & Associates/Rose Mary)
7. Unfinished Business  
Clarification of Reimbursement for Meals Policy – (IHLS Personnel Code Travel page 22)
8. New Business
  - A. IHLS Per Capita Grant Responses to the State (Rose Mary)
    1. Credit Card Detail added to IHLS Board Package (Executive Committee Meeting Attachment C)
    2. Proposed Amendment to the Budget (Grants/Replacement Vehicles?)
    3. Language to Be Added to Financial Policy (Executive Committee Meeting Attachment E)
  - B. Share
    1. Change in Calculation of Share Fees (Rose Mary/Leslie)
    2. Projected Increase of Revenue/Expenses Based on Addition of 6 New Libraries (Rose Mary)
9. Impact of Other Committee Discussions/Decisions on IHLS Finances (Jacob, Libby, George, Nina)
10. Comments from Rose Mary Barczewski/Leslie
11. Questions/Concerns from Committee
12. Public comments
13. Adjourn

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