

Secretary of State/Illinois State Library
Update Prepared for November Library Systems' Board Meetings
by Illinois State Library (ISL) Staff

Upcoming Events

November 21: Family Reading Night

November 22:

- *School Library Per Capita Grant* deadline
- *Another Back 2 Books Grant* deadline
- *Digital Inclusion Survey* responses due

December 31: Deadline for the FY2013 *ILLINET Survey*

December 20: Deadline to apply for ILEAD U 2014

Try-It! Illinois 2013

Try-It! Illinois 2013, the ISL's wildly popular database trial, ends November 30. Available at <http://www.finditillinois.org/tryit/>

2014 ILEAD U Applications Now Available—Webinar December 4, 2013!

The ISL will host *ILEAD U: Illinois Libraries Explore, Apply and Discover, The 21st Century Technology Tools Institute for Illinois Library Staff*, at the University of Illinois Springfield, **March 24-27, June 23-26 and October 27-30, 2014.**

- **Applications:** Now available for **PARTICIPANTS, INSTRUCTORS, and MENTORS** until **December 20, 2013**, at <http://www.webjunction.org/documents/illinois/ileadu/ileadu-applications.html>.
- **Statewide Day of Application:** Register at <http://www.librarylearning.info/events/?eventID=16639> to attend the Wednesday, December 4, 2013, 10–11 a.m. webinar for Illinois library staff who are considering participating in ILEAD U. On WebJunction Illinois at <http://webjunctionillinois.adobeconnect.com/r9ao6pt5do6/>.
- **Questions:** Contact Gwen Harrison at gharrison@ilsos.net 217-785-7334, or Sandra Fritz sfritz@ilsos.net 217-558-2064.

Digital Inclusion Survey

Digital Inclusion Survey **responses are due November 22, 2013.** The survey is funded by IMLS and conducted by the ALA Office for Research & Statistics and the Information Policy & Access Center at the University of Maryland. This study explores the digital inclusion roles of public libraries in four key areas:

- Public access technology infrastructure resources and capacity (e.g., public access workstations; broadband connectivity).
- Digital content, services, and accessibility.
- Digital literacy (including languages in which instruction is offered).
- Domain-specific services and programs (civic engagement, education, health and wellness, and workforce/employment).

Second Annual Library Certification Process

ISL and the library systems are again preparing for the Annual Library Certification process, which will be available January 2, 2014, through March 31, 2014. As part of the certification process, libraries are asked to update contact information and answer questions regarding ILLINET and library system membership criteria.

Secretary of State/Illinois State Library: Grant Appropriations FY14 (July 1, 2013-June 30, 2014)

Secretary of State/Illinois State Library grants to libraries will total more than **\$98 million** in grant dollars for FY14, including the \$50 million construction bond program. State of Illinois budgets are **annual**; however, no one can, with valid authority, predict *future* funding levels.

Grant Program	FUND	FY13 Funding Levels	FY14 Budget	
			Change	FY14 Funding Levels
Blind & Physically Handicapped	General Revenue	865,400		865,400
	Live & Learn	300,000		300,000
	Accessible Electronic	77,000	(17,000)	60,000
Chicago Public Library	General Revenue	1,288,800		1,288,800
Equalization Aid	General Revenue	57,663	212,337	270,000
Illinois Veterans Home Libraries	Special Plates	50,000		50,000
Library Services-LSTA	Library Services	7,000,000		7,000,000
Library System Area & Per Capita	General Revenue	2,756,598		2,756,598
	Live & Learn	10,000,000		10,000,000
Library System Automation	Live & Learn	274,000		274,000
	SOS Special Services	226,000		226,000
Literacy	General Revenue	3,718,300		3,718,300
	Live & Learn	500,000		500,000
	SOS Special Services	1,300,000		1,300,000
Public Library Construction	Live & Learn	620,800		620,800
Public Library Per Capita	General Revenue	5,968,139	3,487,663	9,455,802
	Live & Learn	6,004,200		6,004,200
School Library Per Capita	General Revenue	214,700		214,700
	Live & Learn	1,145,000		1,145,000
Technology Grants	General Revenue	35,000		35,000
	Live & Learn	306,000		306,000
	SOS Special Services	1,600,000		1,600,000
TOTALS		44,307,600	3,683,000	47,990,600
<i>Real Percentage Increase to Recurring Appropriations</i>			8.3%	
Public Library Construction	Build Illinois	50,000,000		49,780,402
Eliminate Digital Divide	Digital Divide	373,982		
Oak Park Public Library	General Revenue			100,000
North Riverside Public Library	General Revenue			100,000
La Grange Public Library	General Revenue			50,000

La Grange Park Public Library	General Revenue		50,000
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Public Library Construction Act Grant: \$50 million bond program

Library Name	Grant Award Status
Chicago Public Library	Awarded
Selby Twsp LD ⁴	Awarded – Ceremony Held
Centralia Regional LD ²	Awarded – Ceremony Held
Bunker Hill PLD ¹	Awarded – Ceremony Held
Aurora PL ¹	Awarded – Ceremony Held
Tiskilwa PL ²	Awarded
Farmington Area LD ¹	Awarded
Rushville PL ¹	Awarded – Ceremony Held
Macomb PLD ²	Awarded
Marengo-Union PLD ³	Awarded – Ceremony Held
Case-Halstead PL ¹	Awarded – Ceremony Held
El Paso PL ²	Awarded – Ceremony Held
Sandwich DL ¹	Awarded
Chatsworth Twsp Lib ¹	Awarded – Ceremony Held
Six Mile Regional LD ⁴	Awarded
DeKalb PL ²	Awarded
Belleville PL ⁴	Awarded
Glen Ellyn	Awarded
Sidney Comm Library ³	Awarded
Marissa Area PLD ⁴	Contract awaiting Secretary’s Signature

Library Name key: ¹Indicates new building construction; ²Indicates new addition and remodeling of an existing facility; ³Indicates conversion of an existing building into a library facility; ⁴Indicates remodeling of an existing facility.

FY13

- Twenty libraries, including Chicago Public have been awarded grants totaling \$49.98 million.
- Eight of those awards are being used to build brand new library buildings (Bunker Hill, Aurora, Farmington, Rushville, Case-Halstead in Carlyle, Sandwich, and the Albany Park Branch in Chicago).
- The remaining 12 awards are being used for additions to enlarge existing libraries, major re-modeling projects, structural repairs, the conversions of existing buildings into a library, and the repair of a library heavily damaged by flooding (Glen Ellyn).

FY14

- Ten applications were received to go along with three carry-over projects from FY13 (13 total).
- The ten applicants requested \$46.1 million in state grant money.
- No FY14 appropriation has been made for the program.

Live & Learn Construction Grant Program

- Applications for the FY14 program are being accepted until January 10, 2014.
- The appropriation for this year's program is \$620,800.
- The application and all other pertinent information is available on the State Library's webpage located on cyberdriveillinois.com.
- Awards will be announced in March 2014.

Capital Needs Assessment Survey

- Capital Needs Assessment Survey that creates our required biennial report to the General Assembly has wrapped up with a **61.5%** response rate indicating an estimated **\$446.9 million** of capital needs for general repair work, building additions, and new building construction for the next two years.
- The report will be submitted to the General Assembly next month.

SPLMI!

The Small Public Library Management Institute will be held June 1-6, 2014. This Institute is intended for new public library directors and is a week-long immersion experience held at the UIS Campus. Participants are exposed to a variety of administrative and management issues that are used to further enhance the services and effectiveness of their local library.

Illinois State Library Talking Book and Braille Service

- Nine intermittent staff members have been hired at the ISL to facilitate the transition to a new model.
- Approximately 3,600 books are pulled for circulation daily at the ISL.
- The ISL TBBS location hosted 10 new statewide TBBS staff (Reader's Advisors, clerks, machine repair technicians from the Burr Ridge, CPL and DuQuoin locations) at an orientation meeting on 11/1.
- A new mobile app allows TBBS patrons to directly download talking books to mobile devices. 344 patrons have signed up so far.

IMLS Forum Grant Application

The Illinois State Library is applying for a \$100,000 IMLS National Leadership Forum Grant in FY2014 to hold a Summit Meeting in the spring of 2015, to develop a plan to enable libraries to better address the needs of those individuals, including family members, affected by the Autism Spectrum Disorder (ASDs). The Summit will include representatives from all types of libraries, schools, community colleges, colleges and universities, autism organizations and advocacy groups that work with ASDs, to develop a plan that addresses the following goals: 1) Explore ways to engage libraries in helping individuals who have an Autism Spectrum Disorder (ASD), as well as, connecting family members with needed resources; and 2) Develop a plan to improve and streamline online access to the wealth of information intended to provide support for families and individuals with ASDs.

The purpose of the Summit is to develop an implementation plan/position paper that is grounded in sustainable collaborations and includes specific strategies that address these two project goals. This position paper will provide the content for a subsequent Program IMLS grant proposal. Another aspect of this mission is to use the knowledge and skills gained from this work as a model that can be adapted to other special needs communities.

Delivery Advisory Committee

The ISL Delivery Advisory Committee has met seven times to date. The primary charge for the committee is statewide standardization focusing on making Illinois' library delivery services (system delivery and ILDS) as seamless as possible. The Committee has discussed a number of topics including:

- Protective Packaging of Library Materials
- A Standardized Statewide Delivery Label (for materials)
- Holiday Standardization
- Core Delivery Service Issues (including delivery continuing education, 24/7/365 library access and acceptable alternatives, efficiency and effectiveness of delivery related to drop points at libraries, route schedules, and day vs. night delivery)
- Community Concept of Delivery (for example, one library serves as the delivery hub with a community)
- Delivery Volume and its Impact on Delivery Frequency
- Sorting Options and Responsibilities
- Statistics
- Website Standardization (for delivery links and information)
- Statewide Help Desk Software Solutions

The Committee has reached consensus on a number of delivery topics but some areas remain for discussion and resolution. A draft report including a tentative implementation outline will be presented to ISLAC for review, input, and adoption. Implementation of recommendations is anticipated to begin during FY2015.

ILLINET Interlibrary Loan Code Revision Committee Update

The ILLINET Interlibrary Loan Code Revision Committee has met six times this year and has made substantial progress towards revising the current Code. The committee has tackled some big issues such as a revised definition of interlibrary loan, fees, rush/urgent requests, and loan periods for ILL materials. Working groups have been created to revise the Preface, Glossary of Terms, and a list of Interlibrary Loan Resources. Additional work is also being done to create a Best Practices and Checklist document. We are working towards **suggested revisions** for the current Code. Our work is not complete until ISLAC and the Joint Committee on Administrative Rules has approved and adopted the final revisions.

Guide to the Illinois Secretary of State Literacy Effort 2014

The annual *Guide to the Secretary of State Literacy Effort* booklet has just been published. This booklet details everything from the statistical need for literacy improvement in Illinois, to the number of adult learners served with these grant dollars, to a map showing the service areas throughout the state. In addition, the contact information for the staff members on each literacy project in the state is listed. The publication is available online at http://www.cyberdriveillinois.com/publications/pdf_publications/ldl8.pdf or contact Diane Manning, 217-785-6921, dmanning@ilsos.net, to order multiple hard copies.

E-News

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Veterans' History Project Ceremony, September 2013



El Paso Public Library October 2013



At the Illinois Library Association Annual Conference, October 2013

