



SHARE Executive Council Report
October 23, 2013

1. **Call meeting to order and roll call:** The Council met by v-tel at multiple locations at 10am. A quorum was present. After multiple problems with v-tel, the meeting switched to phone conference.
2. **Approval of the minutes:** Minutes from the August 28, 2013 meeting were approved.
3. **Illinois Heartland Library System:** Ellen Popit
 - a. Re-emphasized that the best way to get System updates is to read the IHLS Board Meeting packets.
 - b. Dust is settling from the two System offices moving to new/different locations.
 - c. eRead Illinois 3M presentation was well attended at ILA.
 - d. At ILA, SHARE received the EBSCO Hugh Atkins award and the pictures are on Facebook
 - e. Veteran's Day and Presidents' Day will be added to the delivery schedule next year.
 - f. The Danville schools have become members of IHLS.
 - g. The IHLS Membership Committee was dissolved and its duties moved to the IHLS Policy Committee.
4. **SHARE Staff update:**
 - a. Administrative services: Traci Edwards
 - i. Five System staff attended PUG (Polaris Users Group) in Portland and learned about software updates and new developments in Circulation and Patron Services modules.
 - ii. We are soon going to have a Polaris update which will have changes which include:
 1. Bibliographic records with holds, but no item holdings can be deleted.
 2. There will be the ability to mask one type of patron from other types of libraries (i.e. Schools will not be able to see Public Library patrons)
 3. Holds will be more "real time".
 - iii. There will be changes coming in the Holds routing tables.
 - iv. SHARE bills will begin to be sent out in a few weeks.
 - b. Bibliographic services: Joan Bauer
 - i. Training continues—there were 70 participants in the last two sessions. Librarians are getting used to using the Adobe Connect.
 - ii. Polaris update will add the ability to ad hoc bulk changes in cataloging in more ways.

- iii. Database clean up continues. There have been 7,500-10,000 merges at this point.
 - c. Staff services: Chris Dawdy
 - i. Staff are providing training on demand for Polaris basics and gearing up for Simply Reports training.
 - ii. Clean up of patron records and merging duplicate records continues
 - iii. The Circulation Forum will meet again.
 - iv. SHARE will be testing LEAP for Polaris
 - v. Spoke to all the database vendors at ILA—discussed offers and consortium pricing, focusing on multi-type agreements
 - vi. Staff have begun working on changes to the SHARE website.
 - d. Information Technology services: Michelle Ralston
 - i. There have been issues with PAC and older issues of Internet Explorer
 - ii. The PAC Committee will meet in January.
5. **SHARE Committee updates:**
- a. *SHARE Bibliographic & Cataloging Standards Committee:* Bobbi Perryman reported that the committee met on October 18, 2013. They have developed a draft Resolution document and initial trainings.
 - b. *SHARE Circulation & Resource Sharing Committee:* Esther Curry reported that the committee met October 1, 2013. The committee made clarification to the current draft policy .
 - c. *SHARE Policies & Finance/Fees Committee:* Diane Yeoman reported that the committee had not met, but planned to schedule a meeting sometime in November.
6. **Old Business:**
- a. EBook/Eread Illinois: ILA marked the start of the program. The Secretary of State's office presented checks to both Systems for the grant. Because the Bibliographic records are in the OPAC, patrons have already found them and are checking items out. A weekly newsletter has started going out to libraries and trainings have been set up. The official launch is November 18, 2013.
7. **New Business:**
- a. Communication issues: There has been discussion regarding problems with communication between IHLS, SHARE and libraries. It was decided to create an ad hoc committee to address the issues of communication problems. The members of the committee are: Scott Drone-Silvers (Chair), Janet Cler, Sarah Isaacs and Diane Yeoman. They will be focusing on current methods of communications and how to improve them; including review of ListServes and Forums .
 - b. Database pricing: There was concern raised over the issue of pricing for Zinio for schools. Unfortunately, most database vendors are not used to working with multi-type

consortia and it has caused problems with trying to get equitable resources for all types of libraries in SHARE. Chris Dawdy said that she is working harder to find vendors that will work with all of our library types.

8. **Next Meeting:** December 4, 2013 at 10:00 a.m. by v-tel.

Respectfully submitted,

Esther Curry

Esther Curry, President