



## OFFICE OF THE SECRETARY OF STATE

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JESSE WHITE • Secretary of State

ILLINOIS STATE LIBRARY  
Gwendolyn Brooks Building  
300 South Second Street  
Springfield, Illinois 62701

July 28, 2014

Ms. Leslie Bednar, Executive Director  
Illinois Heartland Library System  
6725 Goshen Road  
Edwardsville, Illinois 62025

Dear Leslie:

This letter details the requirements for the FY2014 Library System Annual Report. Again this year the form is divided into three required sections: Cover Sheet, System Annual Report Components, and the LLSAP Annual Report.

Please use the attached documents as the format for the cover sheet, the Annual Report components, and the LLSAP (zILLANE) Annual Report sections. The completed report must be emailed to [isl\\_grants@ilsos.net](mailto:isl_grants@ilsos.net) no later than Tuesday, September 30, 2014, as specified in the Illinois Library System Act (23 IL ADC 3030.130). Only electronic files should be submitted for the various sections and components.

After receipt, Illinois State Library management and consultant staff will review the annual report. Questions that arise during the review process will be communicated in writing. When the review and acceptance process is completed, the system will receive written confirmation.

Please contact Pat Boze, 217-782-1891, if you have questions regarding the report.

Sincerely,

A handwritten signature in cursive script that reads "Anne Craig".

Anne Craig, Director  
Illinois State Library

Enclosures  
AC:ldg