

Membership Committee Meeting (via phone conference)
Wednesday September 19th 7:30 pm

The meeting was called to order at 7:36 pm.

Members present: Betsy Mahoney, Chair; Brock Peoples, Jacob Roskovensky, Susan Tulis, Nina Wunderlich, and Ellen Popit, Membership Coordinator.

Nina made a motion to approve the minutes, seconded by Brock. All approved.

Jacob moved the committee recommend to the board suspending the following libraries: Dahlgren Public Library, Olmsted Public Library, Dobbs CCSD #7, Jonesboro SD #43, Raccoon CSD #1, Trinity Lutheran School (Edwardsville) and St. Mary's Hospital and to accept the request from the following libraries to withdraw from the system: Grand Tower Public Library, Anna Veteran's Home, and Champaign/Ford County ROE. Susan seconded the motion. All Approved.

Ellen has talked with the Danville School district about applying for membership. They will fill out a profile sheet for each building. If the system board accepts their application, the school and the system will sign a memorandum of agreement. This agreement is the same as the RAILS agreement.

Ellen shared the system's need to consistent data collection. Each legacy system had a different way of collected information. The building profiles will be sent out to each member library. The committee discussed when the best time to send out the annual building profile. Suggestions included the end of the calendar year, before/during IPLAR reporting, start of academic year for schools or academic libraries. It was also suggested that the budget should be included on the profile, as consistent financial support is a requirement of membership. Ellen would continue the conservation with the Illinois State Library. The committee also discussed a place for a librarian supervisor for multiple buildings on the profile.

The goal of the building profiles is to turn the Word documents into online forms. This will allow the ability to sort the members easily. Troy and Nick from IHLS will work on how to translate the information needed on the buildings into an online form.

Ellen also shared the IHLS Membership Advisory Council (IMAC) guidelines. Everyone agreed that the guidelines look good. Nina commended the members of IMAC on volunteering to take on the work of the council.

No Public Comments.

A motion to adjourn made by Brock, seconded by Nina. All approved. The meeting adjourned at 8:38 pm.