

Illinois Heartland Library System

Nominating Committee Meeting

April 3, 2012

4:00 p.m.

Members present:

Diana Brawley Sussman, committee chair

Deanne Holshouser

Nancy Huntley

Nina Pals

Kim Keller

This was an announced, open conference call meeting. There were no additional attendees.

The members looked at the self nomination/ballot spreadsheet that Diana had sent via email. Nominees were considered by bylaw qualification: whether or not they were an employee or vendor, had served previously on a system board, or if there is a break in service on the system board. Some respondents took the survey but said that they did not want to serve on the board. Others did not put in a name.

There was a discussion of the one conflict. There are two trustees from Morrison-Talbott Library in Waterloo. The bylaws state that only one trustee from any library can serve on the board. Deanne will contact the library director.

The possibility of a tie was discussed. The bylaws do not address how to handle a tie. There was a discussion of how to amend the bylaws to prevent a tie. A suggestion was made that existing Board be notified of the need for a bylaw change. Perhaps limit the number of candidates?

Diana reported that the ballot needs to be distributed by April 15, completed by May 15. The bylaws do not address how to handle a tie. The nominating committee will certify the new board members to the Board by its June meeting.

The ballot will list incumbent candidates first, then each candidate alphabetically by last name. Information on ballot will include name, current seat (if any), primary library and address, position, secondary library, and biography.

Diana will put the ballot together. Each member will contact candidates who have missing information. These include: Gary Denué (Deanne), Kenneth Perkins (Deanne), Donna Cameron (Deanne), and Connie Elder (Kim).

Diana will send out an email to notify candidates that they will be on the ballot and giving them the option to withdraw before the ballot goes out for voting. Leslie Bednar, IHLS Executive Director, and The Board President will be notified as a courtesy.

There was a discussion about collecting email addresses for ballot distribution. This was a big problem last year. Diana had to check this periodically and resend emails. Diana will do this again.

The next meeting is Thursday, April 12 at 10:30 a.m. Information to be sent out for a conference call. The committee will meet again at 2:00 p.m. on May 16.

The committee analyzed the process. Consensus was that the Board should consider bylaw changes. These would limit the number of candidates, specify tie-breaking mechanism, and be certain that any applicant knows that only a fully completed survey will be considered for a candidate's inclusion. Diana will write down the committee's process. It was suggested that new committee members should be brought in to diversify the knowledge of the process. Diana used the System's survey monkey account.

Members thanked Diana for her extraordinary efforts. Motion to adjourn, Nina Pals, second by Kim Keller. Meeting adjourned 5:30 p.m.

Submitted by Deanne W. Holshouser, April 5, 2012

