

POLICY AND PLANNING COMMITTEE MEETING MINUTES

May 16, 2012, 5:30 p.m.

(via phone and at the office listed below)

Phone Connection: 1.800.444.2801 | Conference code: 3892694

Office Location: Edwardsville

Members present: Elizabeth Letterly, Chair
Janet Hasten
Betsy Mahoney
Ellen Popit, IHLS Representative.
Leslie Bednar, Executive Director, IHLS

The meeting was called to order at 5:32 p.m. Two members, Joshua Mikeworth and Susan Tulis, were absent.

There were no public comments.

A motion to approve the minutes from the April 9, 2012, meeting without correction was made by Betsy Mahoney, seconded by Janet Hasten and was passed.

The changes to the LLSAP Resource Sharing policy language to be brought to the Board for approval were discussed and approved with a motion from Betsy Mahoney and seconded by Janet Hasten.

There was no old business.

Under new business, Leslie presented a first reading of the FY2012 IHLS Plan of Service, which has been divided into two documents, the strategic plan and the system programs, developed with the ISL guidelines.

Last year's strategic plan included more than was really necessary, a decision prompted by a concern to include all needed information. It made tracking progress toward achieving the goals of the strategic plan more difficult. The decision to divide the document into two sections was prompted by the directions provided by the state library in Section 3.1.

Dividing the two documents into "strategic" or components in place during the prior year and "description of system programs" focusing on the priorities of resource sharing, talking points, and administrative programs will help tracking and reporting on progress. Juliette has been a tremendous help with developing these documents because of her writing abilities and experience with long-range planning.

As system staff worked on the plan, they realized how much was accomplished in FY12.

Hopefully, the plan will be presented to the Board at its May 22 meeting and is due to the state library on June 1.

The meeting adjourned at 5:56 p.m.