

Amended Personnel Committee Minutes

November 14, 2013

Meeting was called to order at 4:05 by chairperson Karen Bounds.

Committee members present at the meeting included Karen Bounds, Jacob Roskovensky, Erin Steinsultz, James Fenton and Linda McDonnell. Also present was Juliette Douglas, IHLS staff.

Valerie Green was absent.

The October 16, 2013 minutes were presented for approval. Erin Steinsultz moved and Jacob Roskovensky seconded the motion to approve the minutes. Motion carried.

Unfinished business included a discussion of this year's director's response to evaluation was discussed.

An example of the director's contract was discussed with the current version to be sent to Phil Lenzini for comment prior to board approval. Karen Bounds will sent the draft to Lenzini.

The Director Job Description was presented for approval. James Fenton moved and Erin Steinsultz seconded. Motion carried.

Erin Steinsultz left the meeting at 5:00.

The Director Salary was discussed. A motion to award a 2 ½ % raise retroactive to July 1 for this year only was made by James Fenton and seconded by Linda McDonnell. Motion carried with one dissenting vote.

At 5:37, under new business, Leslie Bednar joined the meeting to provide information for staff performance management process and an updated organizational chart with staff job descriptions for the personnel committee's information.

There were no public comments or announcements.

James Fenton mad the motion to adjourn the meeting and Jacob Roskovensky seconded. The meeting was adjourned at 6:15.