

## **MINUTES POLICY AND PLANNING COMMITTEE MEETING**

March 14, 2013, 7:00 p.m.

Members: Elizabeth Letterly, Chair  
Betsy Mahoney  
Joshua Mikeworth  
Jim Matthews  
Ellen Popit, IHLS Representative.

The meeting was called to order at 7:00 p.m.

Present at the meeting were committee members Elizabeth Letterly, Joshua Mikeworth, and Jim Matthews. Betsy Mahoney was excused. IHLS staff present were Ellen Poppit and Leslie Bednar.

The January 10, 2013, minutes were passed without correction.

The committee reviewed and discussed the FY2013 strategic plan, including its format and objectives. The FY2014 plan will be written no later than May. All members of the committee were in agreement that the strategic plan format needs to incorporate long-term planning, that, truthfully, has not been possible up to this point, because of the pressing immediate goals of bringing together four legacy systems and four LLSAPs and, from them, developing a new system and governance structure.

It is hoped that the April 16, 2013, meeting at the Illinois State Library will provide some guidance for long-term planning. Leslie shared with the committee that Dan Long, the chairman of the Bi-partisan Committee on the Budget, is on the April 16 agenda and that earlier this month each system executive was asked to make suggestions for discussion at the statewide meeting.

There was no old business to discuss. Under new business, the committee heard from Ellen Popit who attended the SHARE Interim Council meeting on Wednesday, March 13, in Decatur. Of particular concern to the Policy and Planning Committee is the unresolved issue of circulation rules and whether the circulation rules set by the supplying library or the transacting library prevailed in resource sharing. SHARE membership had chosen the transacting library circulation rules. This can be interpreted as counter to the language of the current Illinet Interlibrary Loan Code and raises questions. The state library has formed an interlibrary loan committee to review the code and clarify the language and issues raised.

Ellen noted that the SHARE interim council resolved three issues at its meeting: First, they approved the LLSAP fees for FY14. Second, they approved the plan for transitional members, which has generated a lot of interest from non-SHARE system members. Last, the SHARE interim council determined that they will stay with the choice made by 75% of responding SHARE membership for circulation rules, with the caveat that whatever the interlibrary loan

committee determines or changes for the Illinet interlibrary loan code will be followed by SHARE membership. The SHARE council is meeting again via Adobe Connect on March 19.

The policy and planning committee discussion regarding these issues centers around the need for the SHARE policies to reflect the policies approved by the system board and the complexities raised if these are in conflict. Ellen noted also that whatever is determined by the SHARE council, approved by the system executive directors board, and decided by the Illinois State Library's interlibrary loan council regarding the Illinet Interlibrary Loan Code, there is a strong need for membership education.

Joshua brought up an issue regarding governance. He pointed out that, as the SHARE governance group begins to transition from its interim council formed from the four legacy system governance groups to an elected governance group, the policy and planning committee should look at ensuring that there is no conflict of interest between the system board and the SHARE governance group, including board or committee service. What should be the appropriate representation, so that if there is a conflict in policy language or resolutions, the system and governance group can avoid conflict of interest or perception of conflict of interest? Given that almost every library represented on the system's Board of Directors is a SHARE member, should it be considered? What are the ramifications? This will be discussed at later meetings.

There were no announcements. The meeting was adjourned at 8:16 p.m.

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