

MEMO TO: IHLS Board of Directors
FROM: Leslie Bednar
DATE: October 22, 2013
RE: Staffing Update

We are continuing to hire Courier Drivers for the Decatur and Du Quoin hubs. Please let me know if you have any questions about specific employees and I will provide as much information as I am able.

Thank you.

Resignations, Terminations and Retirements:

Employee Name: Bennie Maddox
Classification: Courier Driver (Part-Time—18 hours/week)
Project/Location: Operations/Edwardsville
Last Date of Employment: October 18, 2013
Salary: \$9.99/hour
Comment: Resigned. Position will be refilled.

New Hires:

Employee Name: Henry Isaak
Classification: Courier Driver (Part Time—18 hours/week)
Project/Location: Operations/Edwardsville
Start Date: September 23, 2013
Salary: \$9.99/hour

Promotions/Change in Position:

Employee Name: Lesley Zavediuk
Previous Classification: WebJunction Illinois Specialist (Full Time)
Current Classification: E-Book Coordinator/Trainer (Full Time)
Project/Location: E-Brook Grant/Edwardsville
Start Date: October 1, 2013
Salary: \$46,239.00 (No change)