

MEMO TO: IHLS Board of Directors  
FROM: Leslie Bednar  
DATE: May 18, 2016  
RE: Staffing Update

We are currently recruiting for a Courier Driver in Edwardsville.

Please let me know if you have any questions and I will provide as much information as I am able.

Thank you.

**New Hires:**

Classification: Page/Sorter (Part-time)  
Project/Location: Operations/ Du Quoin  
Start Date: April 28, 2016  
Salary: \$8.67/ Hour

**Resignations, Terminations and Retirements:**

None.

**Promotions/Change in Position:**

None.