



Illinois Heartland Library System

Illinois Heartland Library System
October 22, 2013 Board of Directors Meeting
Helen Matthes Library
100 East Market Avenue, Effingham, IL 62401
Phone: 217-342-2464
6:00 P.M.

You may also attend the meeting via v-tel at the following locations:

Champaign Office: 1704 W. Interstate Dr., Champaign, IL 61822 217-352-0047
Edwardsville Office: 6725 Goshen Road, Edwardsville, IL 62025 618-656-3216
Illinois State Library, Gwendolyn Brooks Building, 300 South 2nd Street, Springfield, IL 62701 217-785-5600

AGENDA

6:00 PM	Action	1. Call To Order
6:01 PM	Action	2. Roll Call
6:05	Action	3. Approval of September 24, 2013 Minutes (Attachment A)
6:10 PM		4. Financial Report
	Action	Payment of Bills (Attachments B & C)
6:15 PM	Action	5. FY2013 Single Audit (Attachment D)
6:25 PM		6. Public Comment
6:30 PM	Information	7. Communications
6:35 PM		8. Staff Report
	Information	a. Staff Activities (Attachment E)
	Action	b. Staff Update (Attachment F)
	Action	c. Secondary Employment – IHLS Staff (This portion of the meeting may be held in executive session pursuant to Section 5 ILCS 120 § 2(c)(1))
	Action	d. Personnel (This portion of the meeting may be held in executive session pursuant to Section 5 ILCS 120 § 2(c)(1))
6:45 PM	Information	9. ISL Report
7:00 PM	Information	10. SHARE Report (Attachment G)
7:10 PM	Information	11. Operations Report (Attachment H)
7:15 PM	Information	12. Grants Report
	Information	13. Membership Report
7:20 PM	Information	14. IT Report

Champaign Office:
1704 West Interstate Drive
Champaign, IL 61822
217-352-0047

Du Quoin Office:
500 South Madison
Du Quoin, IL 62832
618-985-3711

Edwardsville Office:
6725 Goshen Road
Edwardsville, IL 62025
618-656-3216

		15. Committee Reports
7:25 PM	Information	a. Executive
7:30	Information	b. Policy
7:35 PM	Information	c. Personnel
7:40 PM	Information	d. Membership
7:45 PM	Information	e. Financial
7:50 PM	Information	f. Facilities
8:00 PM		16. Unfinished Business
	Information	a. Real Estate Update (This portion of the meeting may be held in executive session pursuant to Section 5 ILCS 120 § 2(c)(6))
	Action	b. Proposed Bylaws Change (Attachment I)
	Action	c. Delivery Holiday Survey (Attachment J)
8:30 PM		17. New Business
		a. Illinois State Library Response to the IHLS FY2014 Area & Per Capita Grant Application
	Action	i. Proposed Revisions to IHLS FY14 Plan of Service (Attachment K)
	Action	ii. Proposed Change in Financial Procedures & Practices (Attachment L)
	Action	iii. Budget Revisions (Attachment M)
	Action	b. Open Board Seat
	Action	c. Surplus List (Du Quoin) (Attachment N)
	Action	d. Membership Recommendation (Attachment O)
	Action	e. Board Survey (Attachment P)
9:00 PM	Information	18. Public Comment
9:05 PM	Information	19. Announcements
9:10 PM	Action	20. Adjournment

The Illinois Heartland Library System strives to ensure that its meetings are accessible to individuals with disabilities. If you are an individual with a disability and require assistance to observe or participate in this meeting, please contact any system office at least 48 hours prior to the start of the meeting with your specific request.